

PINE RIVER TOWNSHIP

Gratiot County, Michigan

February 17, 2010

Agenda

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Roll Call**
- 4. Brief Public Comments (2 Minutes)**
- 5. Approval of Agenda**
- 6. Approval of Minutes**
 - a. January 17, 2010 Regular Meeting**
- 7. Approval to Pay Bills**
- 8. Reports by Boards, Committees & Agents**
 - a. Treasurer's Report**
 - b. Budget Report**
 - c. Zoning & Blight Report**
 - d. Assessor's Report**
- 9. Business before the Board**
 - a. Road Commission Gravel Resurfacing Agreement**
 - b. Road Commission Dust Layer Agreement**
 - c. Road Commission Annual Maintenance Renewal**
 - d. St. Louis/Cheesman Rd paving**
 - e. Treasurer Vacancy**
 - f. Budget Preparation**
 - g. Establish Public Hearing dates-Budget & Fire**
 - h. Interim pay for Deputy Treasurer**
 - i. Fire/Rescue Sumner-Seville renewal**
- 10. Extended Public Comments (4 Minutes)**
- 11. Announcements and Upcoming Meetings**
- 12. Adjournment**

**PROPOSED - MINUTES OF THE PINE RIVER TOWNSHIP BOARD
MONTHLY MEETING
February 17, 2010**

1. The regular monthly meeting of the Pine River Township Board was called to order at 7:08 pm by Supervisor Beeson at the Township Hall.
2. Pledge the flag: The board and the public said the pledge to the flag.
3. Roll Call: Beeson: present, Best: present, Baker: absent, Rademacher: present. (3) Board members present, (1) member absent (Baker); (1) vacancy.
4. Brief Public comments (2 minutes): No public comments.
5. Approve the Agenda:
Motion by Best: second by Rademacher to approve the Agenda as presented. All present board members approved. Motion carried 3-0.
6. Approve the Minutes:
Motion by Best: second by Rademacher to approve the Regular Meeting Minutes of January 20, 2010. All present board members approved. Motion carried 3-0.
7. Approval to Pay Bills:
Motion made by Best: second by Rademacher: to pay bills as presented in the amount \$41,068.40. All present board members approved. Motion carried 3-0.
8. Reports by Boards, Committees & Agents
 - a. Treasurers Report – Discussion; Report placed on file
 - b. Budget Report – Discussion: Report placed on file
 - c. Zoning & Blight Officer – Discussion on possible changes to zoning ordinance and notice of public meeting for ZBA to discuss variances requested for Wal-Mart Super center.
 - d. Assessor's Report – Discussion - assessed values dropped about 10% this year mainly based on sales.
9. Business before the Board:
 - a. Road Commission Gravel Resurfacing Agreement (2010)
Motion by Rademacher: second by Best to approve gravel resurfacing 11.48 miles of road at a cost of \$ 39,950.40. All present board members approved. Motion carried 3-0.
 - b. Road Commission Dust Layer Agreement (2010)
Motion by Best: second by Rademacher to approve 3 applications of chloride to 34.19 miles of road at a cost of \$20,514.00. All present board members approved. Motion carried 3-0.
 - c. Road Commission Annual Maintenance Agreement Renewal (2010)
Motion by Best: second by Rademacher to approve the annual maintenance agreement with the Gratiot County Road Commission in the sum of \$3,343.65 for the calendar year 2010. All present board members approved. Motion carried 3-0.
 - d. Letter to the St. Louis City Council – Request to discuss the need to improve Cheesman Rd between Sunset Dr. and Michigan Ave. at a future City Council meeting.
Motion by Best: second by Rademacher to approve writing a letter to St Louis City Council requesting a discussion on resurfacing Cheesman Rd. All present board members approved. Motion carried 3-0.

- e. Treasurer Vacancy – Schedule meeting for Treasurer interviews
A notice will be printed in the local newspaper advertising the position. Motion by Best: second by Rademacher to hold a special meeting March 2, 2010 at 7:00pm for interviewing applicants for the vacant Treasurer position. All present board members approved. Motion carried 3-0.
- f. Budget Preparation – Budget packets will be given to Board Members within the next couple of weeks.
- g. Establish date for Budget & Fire Assessment Public Hearings
Motion by Best: second by Rademacher to set a Public Hearing for Budget and Fire Assessment for the next Board Meeting March 17, 2010 at 7:00pm. All present board members approved. Motion carried 3-0.
- h. Establish interim pay for Deputy Treasurer
Motion by Best: second by Rademacher to increase the Deputy Treasurer pay from date the passing of treasurer until the new appointment is made to the Treasurer's rate. All present board members approved. Motion carried 3-0.
- i. Fire & Rescue – Sumner / Seville (Renewal of Contract for 2010 / 2011 Fiscal Year.)
Motion by Best: second by Rademacher to approve the renewal of the contract between Pine River Township and Sumner – Seville Rescue to provide First Responder services for \$2000.00 effective April 1 2010 to March 30th 2011. All present board members approved. Motion carried 3-0. Contract signed by Marlin Brush, Kevin Beeson and witnessed by Mike Rademacher.

10. Extended Public Comments (4 Minutes):

Dick Green is requesting a donation for St. Louis Library. Township cannot contribute to Libraries per State law. Dick also requested an update on Sewer10.

11. Announcements and Upcoming Meetings:

- a. Countrywide Planning meeting – Feb 18th in Ithaca
- b. Pine River Twp Planning Commission - March 11th
- c. ZBA Public Hearing February 23rd – 7pm. PRT
- d. Budget Hearing & Fire Assessment Meeting March 17th 7pm
- e. BOR Meetings March 10th and 11th
- f. Special Interviewing Meeting March 2nd

12. Adjournment: Motion by Rademacher; second by Best to adjourn meeting at 8:15pm. All present board members approved. Motion carried 3-0.

Submitted by:
Mike Rademacher
Township Clerk

PINE RIVER TOWNSHIP 2010-2011 ANNUAL BUDGET (PROPOSED)

		2008-09 Actual	2009-10 Actual	2010-11	
GL Number	Description	Budget	Budget	2009-10 YTD	SUPERVISOR RECOMMENDED
— Estimated Revenue —					
101-000-401.000	CAPITAL PROJECT FUND	0	0	0	0
101-000-403.000	CURRENT PROPERTY TAXES	64,562	66,000	67,736	65,000
101-000-405.000	IFT & CFT TAXES	5,473	5,500	0	5,500
101-000-423.000	OTHER TAXES	1,107	1,000	1,419	1,000
101-000-427.000	SPECIAL ASSESSMENT-JACKSON/WINANS	19,105	15,000	28,663	15,000
101-000-428.000	SPECIAL ASSESSMENT - MADISON ROAD	1,219	400	1,080	1,000
101-000-433.000	DELINQUENT PERSONAL PROPERTY TAXES	894	0	312	0
101-000-445.000	PENALTIES & INTEREST ON TAXES	3,207	1,000	3,464	3,000
101-000-476.000	LICENSES AND PERMITS	2,050	2,000	2,650	2,000
101-000-478.000	CABLE FRANCHISE	9,204	6,000	9,344	8,000
101-000-574.000	STATE REVENUE SHARING	167,382	163,000	150,289	140,000
101-000-607.000	ADMINISTRATIVE FEE	28,381	19,000	28,571	26,000
101-000-654.000	LAND DIVISION FEES	375	500	150	150
101-000-664.000	INTEREST INCOME	16,514	13,500	6,585	6,500
101-000-668.000	HALL RENTAL INCOME	5,635	5,000	7,440	7,000
101-000-694.000	MISCELLANEOUS INCOME	13,807	2,525	13,222	11,000
101-000-695.000	FIRE AND AMBULANCE RUNS	0	0	0	0
	Total Estimated Revenue:	338,913	300,425	320,925	291,150
— Appropriations —					
101-101-702.000	SALARIES AND WAGES	525	2,825	225	2,825
101-101-702.010	BOTH TRUSTEES	4,200	4,200	3,715	4,400
101-101-702.011	OFFICE SECRETARY	8,036	9,000	7,340	9,200
101-101-702.012	BILLING/ACCOUNT CLERK	4,963	3,000	2,852	3,200
101-101-702.013	BLIGHT OFFICER	2,080	2,080	1,840	2,080
101-101-710.000	PENSION EXPENSE	3,866	4,160	3,176	3,800
101-101-715.000	FICA/MEDICARE	4,925	5,000	4,422	5,100
101-101-727.000	OFFICE SUPPLIES	2,855	4,000	1,710	4,000
101-101-730.000	POSTAGE	3,206	3,200	3,198	3,500
101-101-801.001	LEGAL FEES	3,300	6,000	896	6,000
101-101-801.002	MTA MEMBERSHIP	1,518	1,600	1,455	1,600
101-101-801.003	SOFTWARE/COMPUTER SUPPORT	3,240	5,000	2,735	5,000
101-101-801.004	WEBSITE HOSTING	500	700	500	700
101-101-801.005	OFFSITE DATA STORAGE/BACKUP SYSTEM	500	700	500	700
101-101-801.006	MICHIGAN MUNICIPAL LEAGUE DUES	150	200	150	200
101-101-801.007	DSL AND DIALUP INTERNET ACCESS	659	1,000	899	1,000
101-101-801.008	MI RURAL WATER ASSOC. DUES(FROM SEWERS)	200	200	0	0
101-101-801.009	GRATIOT COUNTY TWP ASSOC MEMBERSHIP	0	0	0	100
101-101-910.000	INSURANCE AND BONDS	931	1,000	988	1,000
101-101-956.000	MISCELLANEOUS	344	400	384	400
101-101-957.000	CONFERENCES & WORKSHOPS	3,548	3,600	1,835	3,600
101-101-958.000	LIBRARIES	1,600	2,000	2,000	2,000
101-101-959.000	RAILS TO TRAILS PARK IMPROVEMENTS	30,000	0	0	0
	101-101 SubTotals:	81,147	59,865	40,822	60,405

Supervisor					
101-171-702.000	SALARIES AND WAGES	14,370	14,500	12,712	14,800
101-171-703.000	SALARY & WAGES- DEPUTY	0	0	0	0
101-171-860.000	MILEAGE	155	300	0	300
101-171-956.000	MISCELLANEOUS	0	50	0	50
Supervisor Subtotals:		14,525	14,850	12,712	15,150

Elections					
101-191-702.000	SALARIES AND WAGES	3,826	750	0	3,000
101-191-727.000	OFFICE SUPPLIES	378	200	108	300
101-191-730.000	POSTAGE	273	200	28	300
101-191-801.000	PROFESSIONAL & CONTRACTED SERVICES	700	350	350	800
101-191-860.000	MILEAGE	73	200	0	150
101-191-900.000	PUBLISHING & PRINTING	383	300	78	400
101-191-956.000	MISCELLANEOUS	270	275	0	300
Elections Subtotals:		5,903	2,275	564	5,250

Assessing					
101-209-702.000	SALARIES AND WAGES	170	0	50	0
101-209-702.014	BASE CARD MAINTENANCE	16,750	16,790	14,851	16,610
101-209-702.015	10% ANNUAL REAPPRAISAL	2,550	5,040	4,363	5,000
101-209-860.000	MILEAGE	171	300	233	300
101-209-900.000	PUBLISHING & PRINTING	33	100	17	100
101-209-956.000	MISCELLANEOUS	0	50	0	50
Assessing Subtotals:		19,674	22,280	19,513	22,060

Clerk					
101-215-702.000	SALARIES AND WAGES	14,370	14,500	12,712	14,800
101-215-703.000	SALARY & WAGES- DEPUTY	1,332	1,332	1,332	1,404
101-215-801.000	PROFESSIONAL & CONTRACTED SERVICES	218	250	150	150
101-215-801.012	PAYROLL	3,321	4,000	3,138	3,500
101-215-801.013	ANNUAL AUDIT	3,900	3,900	4,000	4,100
101-215-860.000	MILEAGE	136	400	39	400
101-215-900.000	PUBLISHING & PRINTING	473	500	116	500
101-215-956.000	MISCELLANEOUS	0	50	0	50
Clerk Subtotals:		23,750	24,932	21,486	24,904

Board of Review					
101-247-702.000	SALARIES AND WAGES	1,195	1,845	495	1,845
Board of Review Subtotals:		1,195	1,845	495	1,845

Treasurer					
101-253-702.000	SALARIES AND WAGES	14,370	14,500	12,436	14,800
101-253-703.000	SALARY & WAGES- DEPUTY	1,332	1,332	1,332	1,404
101-253-860.000	MILEAGE	486	600	0	400
101-253-956.000	MISCELLANEOUS	0	50	0	50
Treasurer Subtotals:		16,188	16,482	13,768	16,654

Building and Grounds					
101-265-702.016	CUSTODIAN WAGES	2,603	4,400	1,517	4,500
101-265-702.017	LAWN CARE WAGES	1,050	1,100	1,100	1,125
101-265-776.000	SUPPLIES	607	1,000	616	1,000
101-265-801.000	PROFESSIONAL & CONTRACTED SERVICES	236	500	317	500
101-265-801.020	SNOW REMOVAL CONTRACTOR	1,205	1,500	710	1,500
101-265-910.000	INSURANCE AND BONDS	7,981	9,000	7,935	8,500
101-265-920.000	UTILITIES	8,110	9,000	7,144	9,000
101-265-932.000	BUILDING REPAIR & MAINTENANCE	2,359	3,000	740	3,000
101-265-956.000	MISCELLANEOUS	0	200	0	200
101-265-978.000	EQUIPMENT REPAIR	486	1,000	0	1,000
Building and Grounds Subtotals:		24,639	30,700	20,078	30,325

Cemetery					
101-276-702.000	SALARIES AND WAGES	1,450	1,500	1,500	1,525
101-276-776.000	SUPPLIES	214	500	180	475
Cemetery Subtotals:		1,664	2,000	1,680	2,000

Drains at Large					
101-445-969.000	DRAINS AT LARGE	21,291	15,000	26,373	28,000
Drains at Large Subtotals:		21,291	15,000	26,373	28,000

Road Commission					
101-446-970.000	ROAD COMMISSION	0	0	0	0
101-446-971.901	CHLORIDE DUST CONTROL	18,600	20,400	15,292	18,700
101-446-971.902	GRAVEL FOR ROADS	31,482	48,000	47,504	40,000
101-446-971.903	ANNUAL MAINTENANCE	3,344	3,500	3,344	3,500
Road Commission Subtotals:		53,426	71,900	66,140	62,200

Street Lighting					
101-450-920.000	UTILITIES	1,112	1,400	1,169	1,400
Street Lighting Subtotals:		1,112	1,400	1,169	1,400

Planning and Zoning					
101-805-702.000	SALARIES AND WAGES	6,050	7,500	6,052	7,500
101-805-730.000	POSTAGE	0	0	0	0
101-805-801.000	PROFESSIONAL & CONTRACTED SERVICES	2,130	3,700	836	2,000
101-805-801.200	GREATER GRATIOT DEVELOPMENT	11,000	5,900	5,900	6,500
101-805-801.201	GIS FEES	1,463	1,700	0	1,700
101-805-801.202	AIRPORT AUTHORITY MEMBERSHIP	2,000	2,000	2,000	2,000
101-805-860.000	MILEAGE	45	300	13	300
101-805-900.000	PUBLISHING & PRINTING	81	900	0	300
101-805-956.000	MISCELLANEOUS	49	50	0	50
101-805-957.000	CONFERENCES & WORKSHOPS	0	100	0	500
Planning and Zoning Subtotals:		22,818	22,150	14,801	20,850

Special Funds					
101-901-999.100	P.R.T. HALL IMPROVEMENTS	0	0	0	0
101-901-999.401	GENERAL FUND APPROPRIATIONS	3,604	14,000	11,454	0
101-901-999.445	GENERAL FUND APPROPRIATIONS	0	0	3,546	0
Special Funds Subtotals:			14,000		0

Total Appropriations:		290,934	299,679	254,601	291,043
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Net of Revenues & Appropriations:		47,979	746	66,324	107
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General Appropriations Act

A Resolution to Establish a General Appropriations Act for the Township of Pine River; to define the powers and duties of the Pine River Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Pine River Township resolves:

SECTION 1: TITLE

This resolution shall be known as the Pine River Township General Appropriations Act.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in the Morning Sun on Wednesday, March 10, 2010 and a public hearing on the proposed budget was held on Wednesday, March 17, 2010.

SECTION 5: ESTIMATED REVENUES

Estimated township general fund revenues for the fiscal year 2010-2011, including an allocated millage of one mill and various miscellaneous revenues shall total \$291,150. A dedicated rate of 1.75 mills for fire and rescue protection will generate approximately \$111,014.

SECTION 6: MILLAGE LEVY

The Pine River Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to one mill, as authorized under state law, in addition to 1.75 mills on real property specifically dedicated to covering the costs of fire and rescue services in the Township.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2010-2011 for the various township cost centers are as follows:

101	Township Board	\$60,405.00
171	Supervisor	15,150.00
191	Elections	5,250.00
209	Assessor	22,060.00
215	Clerk	24,904.00
247	Board of Review	1,845.00
253	Treasurer	16,654.00
265	Buildings and Grounds	30,325.00
276	Cemetery	2,000.00
445	Drains at Large	28,000.00
446	Road Commission	64,100.00
450	Street Lighting	1,400.00
805	Planning & Zoning	<u>21,900.00</u>
	TOTAL:	\$291,993.00

SECTION 8: DESIGNATED FUNDS

The following projects and funds are designated to their specific use:

Road Improvement Fund	\$250,000.00
Water/Sewer Development	\$50,000.00
Alger Rd Sidewalk Improvements	\$30,000.00
Cemetery Headstone Stabilization	\$5,000
Township Mower	\$8,000
Twp Hall Carpet Replacement	\$6,000
Computer Replacement Fund	\$6,000

SECTION 9: ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Pine River Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

SECTION 10: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Pine River Township adopts the 2010-2011 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 11: APPROPRIATION IS NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$500 or 15% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operation, including, but not limited to:

1. A summary statement of the actual financial condition of the general fund at the end of the previous month;
2. A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;

3. A detailed list of:
 - a. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenues estimated resulting from collection experience to date.
 - b. For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revision in the estimate of expenditures.

SECTION 14: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief Administrative Officer shall present to the township board recommendation to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: VIOLATIONS OF THE ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official or employee to disciplinary action as outlined in P.A. 621.

SECTION 17: BOARD ADOPTION

Motion made by _____, supported by _____ to
adopt the foregoing resolution. Roll call vote is as follows:

Voting YES: _____

Voting NO: _____

The Supervisor declared the motion carried and the resolution duly adopted
on the 17th day of March 2010.

Mike Rademacher, Clerk

Pine River Township

2010 Fire Fund Budget Estimate

Revenues

Township "total real" property value of \$69,510,861 is reduced by personal property valued at \$7,637,484 reducing the value to \$61,873,377. Fire Millage at the rate of 1.75 mills generates \$108,278. Township "total IFT" value of \$10,043,703 is reduced by personal IFT valued at \$6,916,200 reducing the value to \$3,127,503. IFT's generate revenue at the rate of 50%, further reducing the IFT value to \$1,563,751. Fire Millage at the rate of 1.75 mills generates \$2,736. **Therefore, in total, the township collects \$108,278 plus \$2,736, or a total of \$111,014 through its' 1.75 mill fire levy.**

Expenditures

Mid-Michigan Community Fire Dept	\$54,200.00	
Alma Fire Dept	\$54,900.00	
Sumner-Seville Rescue	<u>\$2,000.00</u>	
Total Expenditures	\$111,100.00	
Designated funds for future fire capital purchases:		\$137,000.00
Cash on hand - End of February 2009	\$137,527.00	
Estimated Revenues	\$111,014.00	
Estimated Expenditures	(\$111,100.00)	
Designated Funds	<u>(\$137,000.00)</u>	
Estimated unbudgeted cash	\$441.00	

Fire Fund Special Assessment Rate Fiscal Year 2010-2011

RESOLUTION TO ESTABLISH THE SPECIAL ASSESSMENT RATE FOR FIRE
AND EMERGENCY SERVICES FOR FISCAL YEAR 2010-2011.

The following Resolution was offered by _____ and supported by
_____.

WHEREAS, the Board of Trustees of Pine River Township, by virtue of previous board action, has assumed the obligation of establishing the millage rate to cover in their entirety the costs of providing fire and emergency services to township residents, and

WHEREAS, this rate must be established before the commencement of each new fiscal year, and

WHEREAS, after timely notification of such in the Morning Sun, a newspaper of general circulation within the township, a mandatory public hearing on the subject was held at the township hall on Wednesday, March 17, 2010 at 7:00 pm;

NOW THEREFORE, BE IT RESOLVED:

1. The special millage rate for Fiscal year 2010-2011 is established at **1.75 mills.**
2. As required by state legislation, this rate will be collected against **the taxable value** of all real property located within Pine River Township. The taxable value is currently estimated at \$69,510,861.

This resolution was presented to the Board of Trustees at a regular meeting, held at 7:00 p.m. on Wednesday, March 17, 2010 at the Township Hall, 1495 W Monroe Rd, Saint Louis, Michigan with the following results:

Voting YES: _____

Voting NO: _____

Absent: _____

Mike Rademacher, Clerk

2010-2011 CAPITAL BUDGET

DEPT RANK	PROJECT DESCRIPTION	2010 Request	SOURCES OF FUNDING				2010 Recommended
			General Fund	401 Fund Balance	445 Fund Balance	Grants	
101-101	Township Board	\$0					\$0
101-171	Supervisor	\$0					\$0
101-191	Elections	\$0					\$0
101-209	Assessor	\$0					\$0
101-215	Clerk	\$0					\$0
101-247	Board of Review	\$0					\$0
101-253	Treasurer	\$0					\$0
101-265	Buildings and Grounds						
	1 Carpet Replacement	\$5,000		\$5,000			\$5,000
	2 Computer Replacement Fund	\$6,000		\$6,000			\$6,000
101-276	Cemetery						
	1 Mower	\$8,000		\$8,000			\$8,000
	2 Headstone Stabilization	\$5,000		\$5,000			\$5,000
101-445	Public Works						
	1 Drains at Large	\$28,000			\$28,000		\$28,000
	2 Undesignated Road Improvements	\$250,000			\$250,000		\$250,000
101-446	Sidewalks	\$0			\$30,000		\$0
101-450	Street Lighting	\$0					\$0
101-805	Planning & Zoning	\$0					\$0
	Total Capital Purchases	\$302,000	\$0	\$24,000	\$308,000		\$302,000

2010 Pine River Twp Fee Schedule

St. Louis Sewer REU	\$29.00	
St. Louis Sewer Tap Fee	\$2,650.00	
St. Louis Sewer (Indirect Connect)	\$900.00	
Alma Sewer REU	\$15.00	
Alma Sewer Tap Fee	\$1,950.00	
Alma Sewer Tap (Indirect Connect)	\$400.00	
Daily Hall Rental	\$160.00	<i>From \$150, a \$10 increase</i>
Two Hour Hall Rental (2 hr max) (Mon - Thur)	\$25.00	
Zoning Permit (Residential)	\$50.00	
Zoning Permit (Non-Residential)	\$100.00	
Site Plan Review (other than reg. sched. mtg)	\$250.00	
Request for Rezoning	\$400.00	
Zoning Board of Appeals	\$250.00	
Photocopy Charge (8 1/2 x 11)	\$0.25	
Photocopy Charge (8 1/2 x 14)	\$0.30	
Zoning Book	\$10.00	
Cemetery		
a.) 4 adjacent sites	\$200.00	<i>From \$100</i>
b.) 2 adjacent sites	\$100.00	<i>From \$50</i>
c.) Non-resident rate 4 adjacent sites	\$600.00	
d.) Non-resident rate 2 adjacent sites	\$300.00	
Land Division (per split)	\$75.00	
Fire and/or Rescue Run (non-resident)	\$500.00	
Mileage Reimbursement (per mile)	\$0.500	<i>From \$.505</i>
Meal Reimbursement - Breakfast	\$10.00	
Meal Reimbursement - Lunch	\$15.00	
Meal Reimbursement - Dinner	\$25.00	
Hotel Accomodations - Receipt Required	n/a	
Extra Meeting Per Diem	\$75.00	

2010 Pine River Twp Salaries & Wages

Township Board Member Salaries

Officer	2009 Wage Calculation	2006 Salary	2007 Salary	2008 Salary	2009 Salary	2010 Salary	
Supervisor	\$14,370	\$13,286	\$13,817	\$14,370	\$14,370	\$14,800	
Clerk	\$14,370	\$13,286	\$13,817	\$14,370	\$14,370	\$14,800	
Treasurer	\$14,370	\$13,286	\$13,817	\$14,370	\$14,370	\$14,800	
Trustee	\$2,100	\$1,500	\$1,800	\$2,100	\$2,100	\$2,200	
Trustee	\$2,100	\$1,500	\$1,800	\$2,100	\$2,100	\$2,200	
						\$48,800	

Upon acceptance of this budget, (the 2009-2010 Pine River Township Budget) the following salary and wage schedules will be implemented for fiscal year 2009-2010.

Assessor	(\$10.00/parcel * 1679 parcels) + (\$15.00/parcel * 336 parcels)	\$16,790 + \$5,040	\$19,300	\$21,830	\$21,830	\$21,830	D. Merchant
Blight Officer	Salaried	\$900	\$1,500	\$2,080	\$2,080	\$2,080	
Zoning Officer	Salaried	\$2,100	\$3,300	\$3,450	\$3,450	\$3,450	\$5,530 J. Smith
Deputy Clerk	\$333/quarter * 4 quarters	\$1,244	\$1,281	\$1,332	\$1,332	\$1,404	\$1,404 C. Dickman
Deputy Treasurer	\$333/quarter * 4 quarters	\$1,244	\$1,281	\$1,332	\$1,332	\$1,404	\$1,404 J. VanderVeen
Board of Review (3)	\$50 July Board \$50 December Board \$50 March Organizational \$200 BOR Day One \$200 BOR Day Two \$65 BOR Followup	\$1,200	\$1,200	\$1,245	\$1,845	\$1,845	\$1,845 Board of Review
Planning Commission (5)	\$75/mtg/chairman \$50/mtg/member \$75 + 4*\$50 = \$275/mtg \$275/mtg * 16 meetings	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400 Planning Commission
Zoning Board of Appeals (ZBA) (3)	\$75/mtg/chairman \$50/mtg/member \$75 + 2*\$50 = \$175/mtg \$175/mtg * 4 meetings	\$700	\$700	\$700	\$700	\$700	\$700 ZBA
Election Workers	\$10/hour Chairperson \$8.50/hour election worker	\$0	\$3,000	\$3,000	\$750	\$3,000	\$3,000 Elections Workers (No FICA- Exempt)
Office Professional	\$10.75/hr x 1040 hrs 80% General Fund 10% Alma Sewer 10% Saint Louis Sewer	\$9,100	\$10,140	\$10,556	\$10,920	\$11,180	\$11,180 N. Stark
Utilities/Account Clerk	\$10.75/hr x 624 hrs 33% General Fund 33% Alma Sewer 33% Saint Louis Sewer \$10.75/hr x 50 hrs (Bethany)			\$6,350 \$2,111 \$2,111 \$2,111 \$3,167	\$6,552 \$2,182 \$2,182 \$2,182 \$525	\$6,708 \$2,236 \$2,236 \$2,236 \$538	\$6,708 C. Dickman / PRT Hours Only \$538 C. Dickman / Bethany Hours
Custodian	\$10.75/hr x 416 hrs	\$3,640	\$3,848	\$4,222	\$4,368	\$4,472	\$4,472 D. VanderVeen
Sexton & Lawn Maintenance	\$1,450 Cemetery Mowing/Maint. \$1,200 Twp Hall Lawn Mowing	\$2,150	\$2,236	\$2,500	\$2,600	\$2,650	\$2,650 J. Dickman
Office Substitute	\$8.50 entry level rate				Total FICA Wages FICA .0765	\$65,661 \$5,023	FICA Calculation for 101-101-715

The positions of Office Professional and Utilities/Account Clerk accrue annual leave at the rate of 3.85% per hour worked over the previous year (1040 hours * .0385 = 40 hours annual leave). An additional half day (4 hours) will be awarded for each year worked thereafter. A maximum of 40 hours can be carried forward. Unused leave time will not be compensated by the Township. Leave time is described as time out of the office, whether due to illness or vacation.

101-101-702 Salaries

Include:	Both Trustees	\$4,200					
	Office Professional 80%	\$8,944					
	Billing Clerk 33%	\$2,236					
	Blight Officer 100%	\$2,080					
	\$75 per diems for extra meetings	\$1,500					
	Extra hours for office staff	\$1,800					
		\$20,760					