

MINUTES OF THE PINE RIVER TOWNSHIP BOARD
REGULAR MONTHLY MEETING
OCTOBER 13, 1999

1. The regular monthly meeting of the Pine River Township Board was called to order at 7:00 PM by the Clerk Lofgren.
2. The board and guests gave pledge to the flag.
3. Roll Call: Loper-yes, Linn-yes, Smith-yes, Lofgren-yes, VanderVeen-no.
4. Motion by Loper, second by Smith to approve the agenda as presented to the board. All four board members voted yeah to this.
5. There was a motion by Smith, second by Loper to approve the minutes from the September 8th meeting. All four board members voted yeah to this.
6. Brief public comment. NONE 7:10 P.M. Supervisor VanderVeen joined the meeting.
7. There was a motion by Loper and second by Linn to pay the bills as presented to the board. Roll Call: Loper-yes, Linn-yes, VanderVeen-yes, Lofgren-yes, Smith-yes. All five board members voted yeah to this.
8. 7:15 P.M. The public hearing regarding the annexation of the Ortisi property is now open.

The Ortisi's were present and informed the board that they were interested in annexation to the city of Alma for the purpose of getting City water and sewer to their property for future development. They have approximately 20 acres between Luce Road School and the Kirkby property which was annexed in 1992. The Public Hearing is now closed.

9a. The treasurers report was reviewed and placed on file.

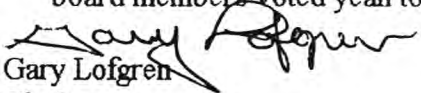
10 a. Roger from Yeo & Yeo is present to review the annual audit report. He felt that we may want an updated inventory of current assets. The sewer fund payroll should be kept up to date instead of just balancing at the end of the year. Surplus cash needs to be reinvested. He felt that we should have an up to date procedures and policies guideline written. He stated that tax collections and reimbursements should be handled in a timely manner. The board should be sure to be precise and complete in the minutes regarding the reducing of assets. Account reconciliations need to be kept current and not just at time of audit. Clerk needs to be sure to report payroll tax in a timely manner. Our fire fund should be added to our computer system for tracking. Separation of duties should be updated and followed.

10 b. Request for annexation. There was a motion by Linn and a second by Smith to deny the request for annexation of the Ortisi property into the city of Alma. All five board members were in favor of denying this request.

12. Extended Public Comment. NONE

13. Announcements. NONE

14. There was a motion by VanderVeen and a second by Loper to adjourn the meeting. All five board members voted yeah to this.


Gary Lofgren
Clerk