

**MINUTES OF THE PINE RIVER TOWNSHIP BOARD
SPECIAL MEETING
MARCH 19, 2003**

1. The special meeting of the Pine River Township Board was called to order at 7:00 p.m. by Supervisor VanderVeen at the township hall.
2. Roll Call: VanderVeen: yes, Snyder: yes, Lofgren: yes, Williams: yes, Best: yes. All board members present.
3. Alma College Letter of Understanding: Supervisor reviewed agreement between Alma College, Pine River Township and City of Alma with addition from Gordon Bloem attached. Best made motion to sign letter of understanding with the addition of letter 5c added as recommended by Attorney. Snyder seconded the motion. All five board members in favor.
4. Pay Bills: Snyder made motion to pay bills as presented. Williams seconded the motion. All five board members in favor.
5. Vote on Compensation Board Recommendations: After review of Compensation Committee recommendations, Snyder made motion to accept the recommendations. Best seconded the motion. All five board members in favor.
6. Pass resolution to balance the 2002-2003 budget: Best made motion for a Resolution to balance the 2002-2003 budget. Williams seconded the motion. Roll Call: Williams: yes, VanderVeen: yes, Lofgren: yes, Best: yes, Snyder: yes. All in favor.
7. Work session for new budget (2003-2004): Changes to the new budget as previously discussed.
8. Supervisor adjourned the meeting at 8:15 p.m. All five board members in favor.

Submitted by:


Gary Lofgren
Township Clerk

Letter of Understanding

This is a document between Pine River Township and Alma College to put in writing some of the final details regarding the three way agreement between the Township, the City of Alma and Alma College to permit the College to connect its sanitary sewer needs of Klenk Park to the City sewer system. The final points of understanding include the following:

1. It is understood that Alma College will be paying a fee to the City of Alma as part of the capital costs of the municipal system along Charles Road. Given that fact, it is understood that there will not be any up front or ongoing capital costs on the part of the College to Pine River Township.
2. It is understood that the City of Alma will be charging Pine River Township a fee estimated to be \$222 for the acquisition and installation of a water meter, and related inspection fees associated with the connection of the sanitary sewer system. It is understood that this cost, in the amount billed by the City to the Township, will be billed by the Township to Alma College.
3. It is understood that the ongoing monthly bills from Pine River Township to Alma College will be for sanitary sewer only and will be based on the water meter readings on the domestic water portion of the Klenk Park system. This will be based on restroom and kitchenette water usage and will exclude any water used for irrigation purposes.
4. It is understood between the two parties that the above referenced costs are the only costs that will be assessed by Pine River Township to Alma College as part of this project.
5. The legal documents accompanying this transaction make it clear that twenty-five acres currently owned by Alma College at the Klenk Park site will all be part of the agreement between the Pine River Township and the City of Alma. It is understood that the College will have the ability to do future developments of that twenty-five acre site as necessary and any ensuing sanitary sewer needs are approved to flow into the City sewer system. Further, should the College purchase any additional land immediately adjacent to this twenty-five acres, the College can develop those additional acres as well with the following understandings:
 - A. Notwithstanding the appropriate ordinances, Alma College would be free to make improvements to the additional acreage as long as they did not include sewage generating functions or facilities.
 - B. Any development on additional land, not part of the existing twenty-five acres, that generates sanitary sewer wastes would require a further amendment to the legal documents between the Pine River Township and the City of Alma.

Approved by:

For the Township:

For the College:

Elnora VanderVeen
Township Supervisor

Jerry L. Scoby
Vice President for Finance
and Administration

Date

Date

cc: Mr. Doug Thomas, City Manager

To: Pine River Township Board

From: GMB

March 18, 2003

I have reviewed the letter of understanding regarding the three way agreement between the Township, the City of Alma, and Alma College. I do not believe the document could fairly be interpreted as waiving any zoning regulations. In order to make it crystal clear I suggest you add language as follows:

C. Alma College understands that any development of the 25 acre site would be subject to all applicable local, state and federal regulations and ordinances.