

PINE RIVER TOWNSHIP

Gratiot County, Michigan

March 19, 2024

Agenda

1. Call to Order
2. Pledge to the Flag
3. Roll Call
4. Public Hearing- Budget 7:00 p.m.
5. Brief Public Comments (3 Minutes)
6. Approval of Agenda
7. Approval of Minutes
 - a. February 20, 2024
8. Approval to Pay Bills
9. Reports by Boards, Committees & Agents
 - a. Treasurer's Report
 - b. Budget Report
 - c. Zoning & Blight Report
 - d. Assessor's Report
 - e. Fire Board Report
10. Business before the Board
 - a. 2025 Budget Adoption
 - b. Road Commission 2024 Contracts
 - c. Spring Cleanup Day @ Township Hall- May 18, 2024 (8am-12pm)
 - d. Magnet
11. Announcements and Upcoming Meetings
 - a. Planning Commission Meeting- April 10, 2024- 6:00 p.m.
 - b. Next Board Meeting – April 16, 2024- 7:00 p.m.
12. Adjournment

MINUTES OF THE PINE RIVER TOWNSHIP BOARD
MONTHLY MEETING
MARCH 19, 2024

- 1) The regular monthly meeting of the Pine River Township Board was called to order at 7:00PM by Supervisor Beeson at the Township Hall.
- 2) Pledge the flag: The Board and the Public said the Pledge to the flag.
- 3) Roll Call: Best: present; Moeggenborg: present; Beeson: present; Baker: present. Whitmore: present. (5) Board members present, (0) absent.
Guests: None
- 4) Public Comments
 - a. Joe Vozar introduced himself as a candidate for Gratiot County Sheriff. Eric Leonard also introduced himself as a support candidate.
- 5) Public Hearing – Budget: opened at 7:00PM, closed at 7:30PM (no comments from public)
- 6) Approve the Agenda:
 - a. Motion made by Moeggenborg: second by Best: to approve the Agenda with addition of 10d. All present Board members approved. The motion carried 5-0.
- 7) Approve the Minutes:
 - a. Motion made by Best: second by Baker: to approve the Minutes of the regular meeting from February 20, 2024. All present Board members approved. The motion carried 5-0.
- 8) Approval to Pay Bills:
 - a. Motion made by Baker: second by Moeggenborg: to approve the payment of bills for a total of \$28,689.44 with addition of \$785.19 for Beeson’s MTA Conference and the Board of Review member training mileage reimbursement from late February 2024’s meeting. All present Board members approved. The motion carried 5-0.
- 9) Reports by Boards, Committees, and Agents
 - a. Treasurer’s Report – Discussion: Board reviewed, bank reconciliations have been received and reviewed by all present. Placed on file.
 - b. Budget Report – Discussion: report placed on file.
 - c. Zoning and Blight Officer – Discussion: report placed on file.
 - d. Assessor Report – no report
 - e. Fire Services – St. Louis and Alma trucks are nearing completion.
- 10) Business before the Board
 - a. 2025 Budget Adoption
 - i. General Appropriations Act:

1. Motion made by Moeggenborg: second by Best: to approve the General Appropriations Act as presented. Roll call vote: Best: yes; Moeggenborg: yes; Beeson: yes; Whitmore: yes; Baker: yes. All present Board members approved. The motion carried 5-0.
 - ii. Fire Fund Millage Rate
 1. Motion made by Baker: second by Moeggenborg: to approve Fire Fund Millage Rate at 1.00 mills. Roll call vote: Best: yes; Moeggenborg: yes; Beeson: yes; Whitmore: yes; Baker: yes. All present Board members approved. The motion carried 5-0.
- b. Road Commission 2024 Contracts
 - i. Motion made by Baker: second by Best: to approve annual road maintenance of \$3343.65. All present Board members approved. The motion carried 5-0.
 - ii. Motion made by Baker: second by Best: to approve Project #512241 for \$95,000 and Project #812241 for \$28,667. All present Board members approved. The motion carried 5-0.
- c. Spring Cleanup Day @ township hall – May 18, 2024, from 8AM-12PM
 - i. Discussion: to add cleanup flyer in next year’s Assessment mailing that goes out in February.
 - ii. Motion made by Baker: second by Moeggenborg: to approve the contract with Granger for a truck and up to two personnel at \$269.83/hr. and \$70 per ton on May 18. All present Board members approved. Motion carried 5-0.
- d. Magnet
 - i. Motion made by Baker: second by Best: to pay approve budget approved amount when invoice received. All present Board members approved. Motion carried 5-0.

11) Extended Public Comment:

- a. None.

12) Announcements and Upcoming Meetings

- a. Board Meeting: April 16, 2024, at 7 PM

13) Adjournment

- a. Motion made by Moeggenborg: second by Best: to adjourn the meeting at 8:30PM. All present Board members approved. The motion carried 5-0.

Submitted by: Andi Whitmore,
Clerk

General Appropriations Act

A Resolution to Establish a General Appropriations Act for the Township of Pine River; to define the powers and duties of the Pine River Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Pine River Township resolves:

SECTION 1: TITLE

This resolution shall be known as the Pine River Township General Appropriations Act.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in the Morning Sun on Friday, March 8, 2024, and a public hearing on the proposed budget was held on Tuesday, March 19, 2024.

SECTION 5: ESTIMATED REVENUES

Estimated township general fund revenues for the fiscal year 2025 including an allocated millage of one mill (reduced to .9 mills by Headlee) and various miscellaneous revenues shall total \$567,700. A dedicated rate of 1 mill for fire and rescue protection will generate approximately \$188,039.

SECTION 6: MILLAGE LEVY

The Pine River Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township

upon the current tax roll an amount equal to .9 mill, as authorized under state law, in addition to a voter approved millage dedicated to covering the costs of fire and rescue services in the Township, levied at one additional mill.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2024 for the various township cost centers are as follows:

101	Township Board	\$118,391
171	Supervisor	26,050
191	Elections	19,100
209	Assessing	36,200
215	Clerk	30,750
247	Board of Review	3,420
253	Treasurer	27,250
265	Buildings and Grounds	70,062
276	Cemetery	10,738
445	Drains at Large	10,000
446	Road Commission	227,450
450	Street Lighting	2,000
528	Rubbish (Non-Curbside)	10,000
805	Planning & Zoning	13,675
	TOTAL:	\$605,086

SECTION 8: DESIGNATED FUNDS

The following projects and funds are designated to their specific use:

Road Improvement Fund	\$500,000.00
Township Hall Improvements	\$200,000.00
Water/Sewer Development	\$200,000.00
Cemetery Improvements	\$25,000.00

SECTION 9: ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Pine River Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

SECTION 10: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Pine River Township adopts the 2025 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 11: APPROPRIATION IS NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000 or 15% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operation, including, but not limited to:

1. A summary statement of the actual financial condition of the general fund at the end of the previous month;
2. A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;
3. A detailed list of:

- a. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenues estimated resulting from collection experience to date.
- b. For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revision in the estimate of expenditures.

SECTION 14: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief Administrative Officer shall present to the township board recommendation to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: VIOLATIONS OF THE ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official or employee to disciplinary action as outlined in P.A. 621.

SECTION 17: BOARD ADOPTION

Motion made by Mueggenborg supported by Best, to adopt the foregoing resolution. Roll call vote is as follows:

Voting YES: Mueggenborg, Best, Beeson, Whitmore, Baker

Voting NO: ∅

Absent: ∅

The Supervisor declared the motion carried and the resolution duly adopted on the 19th day of March 2024.

Andi Whitmore
Andi Whitmore, Clerk

**Pine River Township
Fire Fund Millage Rate
Fiscal Year 2025**

A RESOLUTION TO ESTABLISH THE MILLAGE RATE FOR FIRE AND EMERGENCY SERVICES FOR FISCAL YEAR 2025

The following Resolution was offered by Baker and supported by Muegggenborg.

WHEREAS, the Board of Trustees of Pine River Township, by virtue of previous board action, has assumed the obligation of establishing the millage rate to cover in their entirety the costs of providing fire and emergency services to township residents, and

WHEREAS, this rate must be established before the commencement of each new fiscal year, and

WHEREAS, after timely notification of such in the Morning Sun, a newspaper of general circulation within the township, a mandatory public hearing on the subject was held at the Township Hall on Tuesday, March 19, 2024 at 7:00 pm;

NOW THEREFORE, BE IT RESOLVED:

1. The voter approved millage rate for Fiscal Year 2025 is established at **1.00 mills**.
2. As required by state legislation, this rate will be collected against **the taxable value** of all property located within Pine River Township. The taxable value is currently estimated at \$188,039,444.

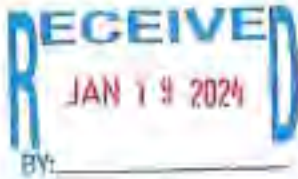
This resolution was presented to the Board of Trustees at a regular meeting, held at 7:00 p.m. on Tuesday, March 19, 2024 at the Township Hall, 1495 W Monroe Rd, Saint Louis, Michigan with the following results:

Voting YES: Best, Muegggenborg, Beeson, Whitmore, Baker

Voting NO: ∅

Absent: ∅

Ardi Whitmore
Ardi Whitmore, Clerk



Gratiot County Road Commission

200 Commerce Drive – PO Box 187 (thaca, MI 48801

989-875-3811

www.gratiotroads.org

WHEREAS, the Township of **PINE RIVER** in the County of Gratiot and the Gratiot County Road Commission have heretofore entered into an agreement whereby said Township paid to the Gratiot County Road Commission the sum of **\$3,343.65** to be used for the maintenance of township roads in said township for the year 1949, and

WHEREAS, by mutual agreement said Township and the Gratiot County Road Commission continued such agreement on the same terms and conditions for the same amount of money for the same purpose for the years 1950 through 2023, inclusive,

WHEREAS, it is the desire of both parties to continue such agreement on the same terms and conditions for the calendar year 2024,

NOW THEREFORE, it is mutually agreed that such agreement above described shall be extended and continued upon the same terms and conditions for the calendar year 2024.



Township Supervisor

Dated _____



Township Clerk

Gratiot County Road Commissioners:

Chairman

Vice-Chairman

Dated _____

Member

**PRIMARY ROAD PROJECT AGREEMENT
GRATIOT COUNTY ROAD COMMISSION**

PROJECT # 512241

The TOWNSHIP OF PINE RIVER hereby agrees to contribute to the following improvements:

PROJECT #512241 – Asphalt Paving (2-inch overlay) as follows:

- **Jefferson Road from Luce Road to Begole Road. (Length 2.0 miles)**
- **Total Cost is \$285,000. Less Road Commission contribution (2/3) \$190,000.**

Township Contribution (Due Upon Completion) \$95,000.00

LATE PAYMENT FINANCE CHARGES - A monthly FINANCE CHARGE will be added to any unpaid balance which is not paid when due. The FINANCE CHARGES are computed by a periodic rate of 1 1/4% per month (from and after the due date) which is an ANNUAL PERCENTAGE RATE of 18% applied to the overdue amount.

APPROVED BY:

GRATIOT COUNTY RD COMMISSION


Chairman

Vice-Chairman

Member

Date

PINE RIVER TOWNSHIP



Supervisor



Clerk

3/19/24

Date

**LOCAL ROAD PROJECT AGREEMENT
GRATIOT COUNTY ROAD COMMISSION**

PROJECT # 812241

The TOWNSHIP OF PINE RIVER hereby agrees to contribute to the following improvements:

PROJECT #812241 – Asphalt Paving (2-inch overlay) as follows:

- **Davis Street from M-46 to Wilson Drive. (Length 0.18 miles)**
- **Total Cost is \$43,000. Less Road Commission contribution (1/3) \$14,334.**

Township Contribution (Due Upon Completion) \$28,667.00

LATE PAYMENT FINANCE CHARGES - A monthly FINANCE CHARGE will be added to any unpaid balance which is not paid when due. The FINANCE CHARGES are computed by a periodic rate of 1 ½% per month (from and after the due date) which is an ANNUAL PERCENTAGE RATE of 18% applied to the overdue amount.

APPROVED BY:

GRATIOT COUNTY RD COMMISSION

Chairman

Vice-Chairman

Member

Date

PINE RIVER TOWNSHIP



Supervisor



Clerk

3/19/24

Date

GRATIOT COUNTY ROAD COMMISSION

SPECIAL MAINTENANCE AGREEMENT

GRAVEL RESURFACING

The Township Board Members of **PINE RIVER** hereby agree to contribute \$11,437 toward the gravel resurfacing of approximately 7.06 miles of local roads with their township with an estimated 750 tons of gravel per mile. The Gratiot County Road Commission agrees to contribute 20% of cost per mile toward this program to include the cost of furnishing, loading, hauling and placing of processed road gravel and furnishing liquid chloride or salt brine to stabilize the new gravel. This material will be hauled by contract forces or Commission forces depending upon the Commission's work load.

The Township would like the following gravel or limestone to be placed on their roads:

PLEASE CHECK ONE OF THE FOLLOWING:

_____ Vestaburg 23A GRAVEL @ (\$12,165.00 - 20%) = \$9,732.00 per mile

Fisher (Schlegel) 23A Gravel – Second Bidder
@ (\$12,165.00 - 20%) = \$9,732.00 + \$120.00 per mile = \$9,852.00 per mile

_____ 23A Limestone–First Application (1,500 ton/mile) @ (\$44,250.00 - 20%) = \$35,400.00/mile

_____ 23A Limestone–Repeat Application (750 ton/mile) @ (\$22,125.00 - 20%) = \$17,700.00/mile

The Commission agrees to furnish labor and equipment necessary for the inspection of material, shaping and leveling of this gravel material and to spread liquid chloride or brine to stabilize the material at no additional cost to the township, based on contractor low bid. If the contractor fails to fulfill their obligation in a reasonable time, the Road Commission will contact the township to renegotiate this contract with other than low bid.

The Township, upon the recommendation of the Commission, will determine on which roads this resurfacing will be done.

Said \$11,437 represents the total amount the township is to pay toward this work and is payable to the Gratiot County Road Commission upon completion of work.

APPROVED BY:

GRATIOT COUNTY ROAD COMMISSION

Chairman

Vice-Chairman

Member

Date: _____

PINE RIVER TOWNSHIP

Kurt Beasot
Supervisor

Andell Whitme
Clerk

Date: 3/19/24

GRATIOT COUNTY ROAD COMMISSION
TOWNSHIP DUST LAYER AGREEMENT

THIS AGREEMENT made this 19 day of March, 2024 between the TOWNSHIP of **PINE RIVER**, Gratiot County, Michigan, First Party, and the Gratiot County Road Commission as Second Party.

First Party hereby engages Second Party to place:

LIQUID CALCIUM CHLORIDE (26%) (\$334.80/mile) at approximately 2,000 gallon/mile/application

on approximately **34.19 MILES** of gravel roads on the Local Road System within said township. Application to consist of a 10' width spread down center of roadway until application is applied, one on top of another as road will receive liquid and not run off.

The Road Commission will coordinate the date that the above applications will be made with the other townships in Gratiot County. General time frames will be considered and should be listed below.

Applications required this season:

- ONE FULL APPLICATION (\$334.80/mi x 34.19 mi = \$11,446.81 for chloride)
- TWO FULL APPLICATIONS (\$334.80/mi x 34.19 mi x 2 = \$22,893.62 for chloride)
- THREE FULL APPLICATIONS (\$334.80/mi x 34.19 mi x 3 = \$34,340.43 for chloride)

OTHER - PLEASE EXPLAIN _____

First Party agrees to pay Second Party for said services after each application has been completed and an invoice has been furnished by the Road Commission.

IN WITNESS, Whereof the parties have hereunto set their hands and seals the day and year first above written.

APPROVED BY:

GRATIOT COUNTY ROAD COMMISSION


Chairman

Vice-Chairman

Member

Date: _____

PINE RIVER TOWNSHIP



Supervisor



Clerk

Date: 3/19/24



WASTE COLLECTION SERVICES AGREEMENT

Community Clean Up

Thank you for choosing Granger Waste Services, Inc. for your waste handling needs. This Waste Collection Services Agreement, together with the attached Terms and Conditions and any applicable schedule, sets forth our agreement ("Agreement") for providing these services to you.

Customer: Pine River Township
1495 W Monroe Road
St Louis, MI 48880

Contact: Kevin Beeson
kbeeson@pinerivertwp.org
Mobile 989-859-1754

Effective Date: 3/13/2024

Term: One (1) REL truck with one (1) Granger associate for May 18, 2024

Services & Rates: See Attachment A

Access: Granger is not responsible for any damage to pavement, asphalt, dirt/gravel, sidewalks, parking areas, lawn, landscaping or associated structures and sub-grade that may be caused directly or indirectly by Granger's equipment when utilizing a route deemed reasonably necessary to perform service.

Waste Acceptance Guidelines: See Attachment B

Special Notes:

The undersigned Customer represents and warrants that he or she is duly authorized and has the legal capacity to execute and deliver this Agreement.

AGREED:

GRANGER WASTE SERVICES, INC.

By: Jami Anderson

Name: Jami Anderson

Title: Market Development Specialist

Date: March 13, 2024

PINE RIVER TOWNSHIP

By: Kevin D. Beeson

Name: Kevin D. Beeson

Title: Supervisor

Date: 3-19-24

Acceptance of services is agreement to Granger Waste Services Terms & Conditions.