

# PINE RIVER TOWNSHIP

Gratiot County, Michigan

**October 17, 2023**

## **Agenda**

1. Call to Order
2. Pledge to the Flag
3. Roll Call
4. Brief Public Comments (3 Minutes)
5. Approval of Agenda
6. Approval of Minutes- September 19, 2023
7. Approval to Pay Bills
8. Reports by Boards, Committees & Agents
  - a. Treasurer's Report
  - b. Budget Report
  - c. Zoning & Blight Report
  - d. Assessor's Report
  - e. Fire Board Report
  - f. Township Hall Renovations
9. Business before the Board
  - a. Resolution 2023-10 Renew the Combined Board of Review
  - b. Resolution 2023-11 Adopt Employee Policy Manual
  - c. Resolution 2023-12 Local Zoning Control for Utility-Scale Renewable Facilities
  - d. Land Division-12-026-021-00-Pine River Storage, Inc.
  - e. Land Division-12-001-004-01-Tracy & Carla Ross
  - f. Agreement for Election Services
10. Announcements and Upcoming Meetings
  - a. Next Board Meeting – November 21, 2023 @ 7 p.m.
11. Adjournment

**MINUTES OF THE PINE RIVER TOWNSHIP BOARD**  
**MONTHLY MEETING**  
**OCTOBER 17, 2023**

- 1) The regular monthly meeting of the Pine River Township Board was called to order at 7:00PM by Supervisor Beeson at the Township Hall.
- 2) Pledge the flag: The Board and the Public said the Pledge to the flag.
- 3) Roll Call: Best: present; Moeggenborg: present; Beeson: present; Baker: present. Whitmore: present. (5) Board members present, (0) absent.  
Guests: None
- 4) Public Comments
  - a. None.
- 5) Approve the Agenda:
  - a. Motion made by Moeggenborg: second by Best: to approve the agenda as presented All present Board members approved. The motion carried 5-0.
- 6) Approve the Minutes:
  - a. Motion made by Baker: second by Moeggenborg: to approve the Minutes of the regular meeting from September 19, 2023. All present Board members approved. The motion carried 5-0.
- 7) Approval to Pay Bills:
  - a. Motion made by Moeggenborg: second by Best: to approve the payment of bills with the addition of \$5,000 to Mar-athan for a total of \$48,576.02. All present Board members approved. The motion carried 5-0.
- 8) Reports by Boards, Committees, and Agents
  - a. Treasurer's Report – Discussion: Board reviewed, bank reconciliations have been received and reviewed by all present. Placed on file.
  - b. Budget Report – Discussion: report placed on file.
  - c. Zoning and Blight Officer – Discussion: Calkins' report placed on file. Calkins also submitted resignation for December 2023.
  - d. Assessor Report – no report
  - e. Fire Services – no report
  - f. Township Hall Renovation Report – roof on, siding and soffit to finish this week, windows being done this week. Window blinds need to be redone. Mann painting doing exterior painting and will finish up soon.
- 9) Business before the Board
  - a. Resolution 2023-10 renew the Combined Board of Review
    - i. Motion made by Baker: second by Best: to approve renewing the Combined Board of Review. All present Board members approved. The motion carried 5-0.

- b. Resolution 2023-11 Adopt Employee Policy Manual
  - i. Motion made by Best: second by Baker: to approve the Employee Policy Manual. All present Board members approved. The motion carried 5-0.
- c. Resolution 2023-12 Local Zoning Control for Utility-Scale renewable Facilities
  - i. Motion made by Moeggenborg: second by Best: to support the resolution to keep local zoning control of utility-scale renewable facilities. All present Board members approved. The motion carried 5-0.
- d. Land Division 12-026-021-02 – Pine River Storage, Inc.
  - i. Motion made by Moeggenborg: second by Best: to the land division to make Residual Parcel #2912-026-021-03 and Child Parcel #2912-026-022-02 after combination with 12-026-022-01. All present Board members approved. The motion carried 5-0.
- e. Land Division 12-001-004-01 – Tracy and Carla Ross
  - i. Motion made by Baker: second by Moeggenborg: to the land division to make Residual Parcel #2912-001-004-02 and Child Parcel #2912-001-004-10. All present Board members approved. The motion carried 5-0.

10) Extended Public Comment:

- a. None.

11) Announcements and Upcoming Meetings

- a. Board Meeting: November 21, 2023, at 7 PM

12) Adjournment

- a. Motion made by Baker: second by Moeggenborg: to adjourn the meeting at 7:47PM. All present Board members approved. The motion carried 5-0.

Submitted by: Andi Whitmore,  
Clerk

Resolution to Renew the  
Combined Board of Review Interlocal Agreement  
(Pine River – Bethany – Arcada)  
for Tax Year 2023

RESOLUTION NO. 2023-10

At a duly scheduled meeting of the Board of Trustees of Pine River Township, Gratiot County, Michigan, held at the Township Hall, 1495 W. Monroe Rd., St. Louis, MI 48880 on the 17<sup>th</sup> day of October 2023, at 7:00 p.m., Local Time.

PRESENT: Best, Mueggenborg, Beeson, Whitmore, Baker

ABSENT: None

**WHEREAS**, the Pine River Township approved the interlocal agreement to form a combined Board of Review to be in effect for a period of one year from the date of execution.

**THEREFORE** BE IT RESOLVED to renew the Interlocal Agreement to form Combined Board of Review for the 2024 Tax Year.

The following resolution was offered by Baker and supported by Best.

This resolution was presented at the October 17, 2023 meeting of Pine River Township Board

ADOPTED.

YEAS: 5

NAYS: ∅

I, the duly qualified and acting Clerk of Pine River Township, Gratiot County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the duly scheduled meeting of the Township Board on the 17th day of October 2023.

Andi Whitmore  
Andi Whitmore, Pine River Township Clerk

**Pine River Township  
Gratiot County, Michigan**

**Resolution 2023-11**

**Adopt Employee Policy Manual Dated October 17, 2023**

At a duly scheduled meeting of the Board of Trustees of Pine River Township, Gratiot County, Michigan, held at the Township Hall, 1495 W. Monroe Rd., St. Louis, MI 48880 on the 17<sup>th</sup> day of October 2023, at 7:00 p.m., Local Time.

PRESENT: Best, Moeggenborg, Beeson, Whitmore, Baker

ABSENT: None

Whereas, Pine River Township Board of Trustees recognized the need to memorialize employee policies; and

Whereas, attorneys from Fahey, Schultz, Burzych, and Rhodes were contracted to prepare a set of policies in compliance with current State and Federal laws; and

Whereas, the Board of Trustees have thoroughly reviewed the proposed policies and find them to accurately reflect the desires of the Board of Trustees.

Therefore, be it resolved that the Pine River Township Board of Trustees hereby adopts the policy manual dated October 17, 2023, to be effective immediately.

The following resolution was offered by Best and supported by Baker.

This resolution was presented at the October 17, 2023, meeting of Pine River Township Board.

ADOPTED.

YEAS: 5

NAYS: 0

I, the duly qualified and acting Clerk of Pine River Township, Gratiot County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the duly scheduled meeting of the Township Board on the 17th day of October 2023.

Andi Whitmore  
Andi Whitmore, Pine River Township Clerk

**Pine River Township  
Gratiot County, Michigan**

**Resolution 2023-12**

**Opposition to legislation to preempt local control for the siting and permitting of utility-scale renewable facilities including solar, wind and large-scale battery storage facilities.**

At a duly scheduled meeting of the Board of Trustees of Pine River Township, Gratiot County, Michigan, held at the Township Hall, 1495 W. Monroe Rd., St. Louis, MI 48880 on the 17<sup>th</sup> day of October 2023, at 7:00 p.m., Local Time.

PRESENT: Best, Mueggenborg, Beeson, Whitmore, Baker

ABSENT: ∅

Whereas Executive Directive 2020-10 proposes to achieve 100% carbon neutrality in the state by 2050; and

Whereas To meet the energy goals and to expand renewable energy projects in Michigan, Gov. Whitmer has proposed the Michigan Public Service Commission be the sole authority for the siting and permitting of utility-scale renewable projects, allowing these projects to be expedited; and

Whereas By transferring this sole authority to the Michigan Public Service Commission, local authority will be preempted; and

Whereas A township would be unable to determine the number, location, size, setback requirements, site plan approval, fire protection and emergency plan, volume levels, construction traffic routes, decommissioning plan or any other criteria for such solar, wind or large-scale battery facilities; and

Whereas A township ordinance, rule, policy or requirement currently in place for solar, wind and large-scale solar facilities would be null and void; and

Whereas All other energy facilities regulated by Michigan Public Service Commission must adhere to local zoning requirements; and

Whereas The Michigan Townships Association opposes legislation that eliminates local government authority on the siting and permitting of said facilities that will be located in those communities for 20-50 years;

Therefore, Be It Resolved That Pine River Township opposes legislation that would preempt local control in the siting and permitting of large-scale renewable energy facilities including solar, wind and large-scale battery storage facilities.

The following resolution was offered by Moeggenborg and supported by Best.

This resolution was presented at the October 17, 2023, meeting of Pine River Township Board.

ADOPTED.

YEAS: 5

NAYS: 0

I, the duly qualified and acting Clerk of Pine River Township, Gratiot County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the duly scheduled meeting of the Township Board on the 17th day of October 2023.

Andi Whitmore  
Andi Whitmore, Pine River Township Clerk

**AGREEMENT FOR ELECTION SERVICES**

BETWEEN Gratiot County AND City of Alma, City of Ithaca, City of St. Louis, Arcada Township, Bethany Township, Elba Township, Emerson Township, Fulton Township, Hamilton Township, Lafayette Township, New Haven Township, Newark Township, North Shade Township, North Star Township, Pine River Township, Seville Township, Sumner Township, Washington Township, and Wheeler Township.

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This County Early Voting Site Agreement (the "Agreement") is made between Gratiot County, 214 E. Center St., Ithaca, MI 48847, City of Alma, City of Ithaca, City of St. Louis, Arcada Township, Bethany Township, Elba Township, Emerson Township, Fulton Township, Hamilton Township, Lafayette Township, New Haven Township, Newark Township, North Shade Township, North Star Township, Pine River Township, Seville Township, Sumner Township, Washington Township, and Wheeler Township. In this Agreement, the county and each municipality will be represented by their respective clerk in their official capacity.

**PURPOSE OF THE AGREEMENT.** The county and the municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating a joint early voting site.

Name of county
Gratiot County

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Alma	3	6249
City of Ithaca	1	2249
City of St. Louis	1	2979
Arcada Township	1	1475
Bethany Township	1	1075
Elba Township	1	968
Emerson Township	1	745
Fulton Township	1	2063
Hamilton Township	1	350
Lafayette Township	1	446
New Haven Township	1	730
Newark Township	1	707
North Shade Township	1	392
North Star Township	1	665
Pine River Township	1	1915
Seville Township	1	1783
Sumner Township	1	1499
Washington Township	1	663
Wheeler Township	1	2068



1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
  - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
  - 1.2 **Coordinator** means the individual appointed by the county clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
  - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).
  - 1.4 **Election Services** encompasses the following individual Election Services provided by the county or either municipality's Elections Division, if applicable:
  - 1.5 **Legislative Body of the Municipality** means the city or township council elected or appointed and serving in the municipality.
  - 1.6 **Municipality** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.
  - 1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.
  - 1.8 **QVF Controller** means the individual appointed by the county clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.
  - 1.9 **Site Supervisor** means the participating municipal clerk or a member of the county clerk's staff who shall act as supervisor for each day of early voting. The county clerk may appoint a different participating municipal clerk or member of the county clerk's staff to act as a supervisor for different days of early voting.
2. **PARTIES TO AN AGREEMENT.**
  - 2.1 An Agreement may be entered into between one or more municipalities wholly or partially located within the same county and the county clerk of that county.
  - 2.2 A municipality located in multiple counties can only enter into an Agreement with one of the counties in which the municipality is located.
3. **SCOPE OF THE AGREEMENT.**
  - 3.1 The parties must decide among themselves and include in the Agreement the elections to which the Agreement applies. Early voting must be provided for all statewide and federal elections, but parties may extend early voting to non-statewide elections at their discretion. This agreement will apply to the required state and federal elections as well as all special elections held within Gratiot County.

**4. COORDINATOR.**

- 4.1 Angie Thompson will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.
  - 4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.
- 4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways, as determined by the parties upon execution of this Agreement:
  - 4.2.1 The county clerk will appoint the new coordinator.
  - 4.2.2 Teresa Bushre as backup coordinator, would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the county clerk will appoint the new coordinator.

**5. QVF CONTROLLER.**

- 5.1 Angie Thompson will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed.

**6. APPROVAL OF EARLY VOTING SITES.**

- 6.1 Pursuant to MCL 168.662, the county clerk, after consulting the participating municipal clerks, must submit each early voting site location to the board of county election commissioners for approval.
- 6.2 Each early voting site may serve all electors covered by the county Agreement, the electors in specific municipalities, the electors of one municipality, or any combination of these options, as long as each elector in the county is served by one or more early voting sites. The Gratiot County Early Voting Site will serve all electors covered by this agreement.

**7. APPOINTMENT OF ELECTION INSPECTORS.**

- 7.1 The board of county election commissioners is responsible for the appointment of election inspectors.
- 7.2 At least 31 days before each statewide and federal election, the board will appoint for each early voting site at least 3 election inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 7.3 The board will further designate one appointed election inspector from each early voting site as chairperson.

7.4 The selection of election inspectors will be governed by MCL 168.674.

**8. APPROVAL OF EARLY VOTING HOURS.**

8.1 Prior to the submission of an Agreement or early voting plan, the county clerk and the clerks of the participating municipalities will do all of the following:

8.1.1 For the nine early voting days guaranteed by the Constitution, decide among themselves the hours that early voting will be provided at the approved joint early voting site or sites and include those hours in this Agreement.

~~8.1.2 For any dates or hours beyond the dates and hours guaranteed by the Constitution, the county clerk may set hours without regard to the required hours for early voting on the nine required days of early voting and include those days and hours in this Agreement.~~

There will be no extra hours outside of the required 9 days.

8.1.3 Indicate whether the days and hours specified in this Agreement apply to all elections or only to statewide and federal elections. The hours referenced in 8.1.1.1 apply to all federal, state and special elections held within Gratiot County.

**9. NOTICE OF EARLY VOTING HOURS.**

9.1 Not less than 45 days before Election Day, the county clerk and the clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on the county's and each municipality's website and any other publication or posting the clerk considers advisable.

**10. BUDGET AND COST SHARING.**

10.1 Prior to the submission of an Agreement or early voting plan, the county clerk and the clerks of the participating municipalities will produce a proposal for the early voting budget and cost sharing and chargeback procedures and enter the terms here.

Examples of budget, cost-sharing and chargeback procedures are as follows:

10.1.1 Designate the county as the party responsible for requesting and dispensing all funds related to early voting.

Expenses paid by the County, and reimbursed 19 way (township and Cities) the total cost (Wages, Supplies, Rent, News Posting, and Maintenance).

10.1.2 Make each municipality responsible for the fraction of costs corresponding to the fraction of registered voters in the Qualified Voter File for each municipality's jurisdiction.

~~10.1.3 Share the costs equally among the participating municipalities.~~

~~10.1.4 An alternate cost sharing option agreed upon by the clerks of the participating municipalities and the county.~~

**11. STAFFING AND SUPERVISION**

- 11.1 The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).
- 11.2 The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 11.3 The site supervisors for early voting sites must be listed in the attached Exhibit B.

**12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).**

- 12.1 Prior to the submission of the Early Voting Plan, the county clerk and the clerks of the participating municipalities will do all of the following:
  - 12.1.1 Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.  
We will have four tabulators, 3 ICX's, 3 Printers, and two Laptop.
  - 12.1.2 Determine whether the county or a municipality will provide the tabulators and early voting poll book laptops or other voting equipment.  
This equipment will be purchased by the County and reimbursed by the Municipalities, if not approved and paid for in the Grant.
- 12.2 The board of county election commissioners will be responsible for conducting testing of the electronic voting equipment.
- 12.3 The coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
  - 12.3.1 If the coordinator is not a clerk, the county clerk and the clerks of the participating municipalities must decide among themselves which clerk is responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.4 Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(5).

**13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY**

- 13.1 During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State
- 13.2 During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3 At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

**14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS**

- 14.1 The board of county election commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the county clerk.
- 14.2 At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.
15. **EXECUTION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**
- 15.1 A county Early Voting Site Agreement must be finalized and signed by the participating county and all municipalities:
- 15.1.1 No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.
- 15.1.2 No later than 90 days before a special statewide or federal election.
16. **EARLY VOTING PLAN.**
- 16.1 No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the county clerk of the county in which the municipalities are located.
17. **NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.**
- 17.1 Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.
18. **DURATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**
- 18.1 This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of the county clerk and each participating municipal clerk.
- 18.2 County and municipalities must agree how long the Agreement will stay in effect and how it will be cancelled, modified, or terminated. An Agreement may provide that the Agreement has no fixed termination date.
19. **CANCELLATION, MODIFICATION, AND TERMINATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.**
- 19.1 If the county clerk withdraws from the Agreement for any reason, the Agreement will cease to exist and the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.
- 19.2 If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.

- 19.3 If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.
- 19.4 A Party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 19.5 If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

Gratiot County \_\_\_\_\_ Angie Thompson 10-4-2023  
 Angie Thompson County Clerk Signature Date

City of Alma \_\_\_\_\_ \_\_\_\_\_  
 Sara Anderson Signature Date

City of Ithaca \_\_\_\_\_ \_\_\_\_\_  
 Cathy Cameron Signature Date

City of St. Louis \_\_\_\_\_ \_\_\_\_\_  
 Jamie Long Signature Date

Arcada Township \_\_\_\_\_ \_\_\_\_\_  
 Lauren Baxter Signature Date

Bethany Township \_\_\_\_\_ \_\_\_\_\_  
 Tracy M. Howd Signature Date

Elba Township \_\_\_\_\_ \_\_\_\_\_  
 Madalin C. Morris Signature Date

Emerson Township \_\_\_\_\_ \_\_\_\_\_  
 Jodie L. Reeves Signature Date

Fulton Township \_\_\_\_\_ \_\_\_\_\_  
 Denise Rossman Signature Date

Hamilton Township \_\_\_\_\_ \_\_\_\_\_  
 Karen Crocker Signature Date

<u>Lafayette Township</u>	_____	_____
Corey Schaub	Signature	Date
<u>New Haven Township</u>	_____	_____
Candy Smith	Signature	Date
<u>Newark Township</u>	_____	_____
Tamey Skinner	Signature	Date
<u>North Shade Township</u>	_____	_____
Kathy Keiffer	Signature	Date
<u>North Star Township</u>	_____	_____
Heidi Drowley	Signature	Date
<u>Pine River Township</u>	<u>Andrea Whitmore</u>	<u>10/17/23</u>
Andrea Whitmore	Signature	Date
<u>Seville Township</u>	_____	_____
Jennifer Balcom	Signature	Date
<u>Sumner Township</u>	_____	_____
Carlene McGill	Signature	Date
<u>Washington Township</u>	_____	_____
Barbara Hoffer	Signature	Date
<u>Wheeler Township</u>	_____	_____
Kelly Bushre	Signature	Date

## EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the County Agreement, is filed with the county clerk of the county.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

**Plan Coverage:** County Agreement

### Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Angie Thompson	Clerk	gratiotcountyclerk@yahoo.com	989-847-4132

### County:

Name of county	Clerk of County
Gratiot	Angie Thompson

### Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Alma	Sara Anderson	3	6249

### Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Ithaca	Cathy Cameron	1	2249

### Municipality 3:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of St. Louis	Jamie Long	1	2979



**Municipality 4:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Arcada Township	Laureen Baxter	1	1475

**Municipality 5:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Bethany Township	Tracy M. Howd	1	1075

**Municipality 6:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Elba Township	Madalin C. Morris	1	968

**Municipality 7:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Emerson Township	Jodie Reeves	1	745

**Municipality 8:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Fulton Township	Denise Rossman	1	2063

**Municipality 9:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Hamilton Township	Karen Crocker	1	350

**Municipality 10:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Lafayette Township	Corey Schaub	1	446

**Municipality 11:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
New Haven Township	Candy Smith	1	730

**Municipality 12:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Newark Township	Tamey Skinner	1	707

**Municipality 13:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
North Shade Township	Kathy Keiffer	1	392

**Municipality 14:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
North Star Township	Heidi Drowley	1	665

**Municipality 15:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Pine River Township	Andrea Whitmore	1	1915

**Municipality 16:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Seville Township	Jennifer Balcom	1	1783

**Municipality 17:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Sumner Township	Carlene McGill	1	1499

**Municipality 18:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Washington Township	Barbara Hoffer	1	663

**Municipality 19:**

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Wheeler Township	Kelly Bushre	1	2068

**Early Voting Location Information:**

	<b>Early voting site</b>
<b>Location of site</b>	Gratiot Commission on Aging, 515 S. Pine River St., Ithaca, Michigan 48847
<b>Municipalities served at site</b>	All
<b>Number of Election Workers at site</b>	Four
<b>Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)</b>	Yes
<b>Hours for 9 days of Constitutionally-required early voting</b>	1 <sup>st</sup> Saturday: Noon – 8pm 1 <sup>st</sup> Sunday: Noon – 8pm 1 <sup>st</sup> Monday: 9am-5pm 1 <sup>st</sup> Tuesday: 9am-5pm 1 <sup>st</sup> Wednesday: 9am-5pm 1 <sup>st</sup> Thursday: 9am-5pm 1 <sup>st</sup> Friday: 9am-5pm 2 <sup>nd</sup> Saturday 9am-5pm 2 <sup>nd</sup> Sunday 9am-5pm
<b>How many (if any) additional days of early voting will be provided at this site?</b>	None
<b>Hours for any additional days of early voting</b>	None

Is this site ADA compliant?	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes

**Early Voting Equipment Information:**

	Early voting site
Number of tabulators at site	4
Municipality responsible for providing tabulators	County
Number of early voting poll book laptops	Two
Municipality responsible for providing early voting poll book laptops	County
Clerk responsible for taking necessary steps to set up the early voting poll book laptops	County

**Describe the communication strategy for informing electors of their opportunity for early voting:**

The County Clerk will put a posting in the Gratiot County Herald. The Local Clerks will send out post cards to their voters.

## EXHIBIT B: SITE SUPERVISORS

**Early Voting Site Supervisors: To be assigned at a later date.**

	Supervisor at Early voting site February	Supervisor at Early voting site August	Supervisor at Early voting site November
Early Voting Day 1			
Early Voting Day 2			
Early Voting Day 3			
Early Voting Day 4			
Early Voting Day 5			
Early Voting Day 6			
Early Voting Day 7			
Early Voting Day 8			
Early Voting Day 9			

Each Township and City Clerk will be responsible to Serve 1.5 days for the Site Supervisors—The Site supervisor will be on call for any emergency's that may arise at the Early Voting Site.