

PINE RIVER TOWNSHIP

Gratiot County, Michigan

May 16, 2023

Agenda

1. Call to Order
2. Pledge to the Flag
3. Roll Call
4. Brief Public Comments (3 Minutes)
5. Approval of Agenda
6. Approval of Minutes – April 18, 2023
7. Approval to Pay Bills
8. Reports by Boards, Committees & Agents
 - a. Treasurer’s Report
 - b. Budget Report
 - c. Zoning & Blight Report
 - d. Assessor’s Report
 - e. Fire Board Report
9. Business before the Board
 - a. New Zoning Officer Approval
-Have Clerk provide Oath of Office
 - b. Phone System Failure/Replacement Proposal
 - c. Community Clean Up Report
 - d. Purchase of Changing Tables
 - e. MML Insurance-HR Policy Updates
10. Announcements and Upcoming Meetings
 - a. Special Meeting-Planning Commission-05.24.2023
 - b. Next Board Meeting – June 20, 2023
11. Adjournment

MINUTES OF THE PINE RIVER TOWNSHIP BOARD
MONTHLY MEETING
MAY 16, 2023

- 1) The regular monthly meeting of the Pine River Township Board was called to order at 7:00PM by Supervisor Beeson at the Township Hall.
- 2) Pledge the flag: The Board and the Public said the Pledge to the flag.
- 3) Roll Call: Best: present; Moeggenborg: present; Beeson: present; Baker: present. Whitmore: present. (5) Board members present, (0) absent.
Guests: None
- 4) Public Comments
 - a. None
- 5) Approve the Agenda:
 - a. Motion made by Moeggenborg: second by Best: to approve the agenda as presented. All present Board members approved. The motion carried 5-0.
- 6) Approve the Minutes:
 - a. Motion made by Baker: second by Moeggenborg: to approve the Minutes of the regular meeting from April 17, 2023. All present Board members approved. The motion carried 5-0.
- 7) Approval to Pay Bills:
 - a. Motion made by Best: second by Baker: to approve the payment of bills as presented in the amount of \$49,375.85. All present Board members approved. The motion carried 5-0.
- 8) Reports by Boards, Committees, and Agents
 - a. Treasurer's Report – Discussion: Board reviewed, bank reconciliations have been received and reviewed by all present. Placed on file.
 - b. Budget Report – Discussion: report placed on file.
 - c. Zoning and Blight Officer – Discussion: report placed on file. Don Calkins to be hired to be Baker's replacement.
 - d. Assessor Report – no report
 - e. Fire Services – St. Louis purchased chassis, Alma getting bids for truck
- 9) Business before the Board
 - a. New Zoning Officer Approval
 - i. Motion made by Baker: second by Best: to approve the appointing of Don Calkins as Zoning Officer. Baker will finish this pay period and Calkins to be officially hired as of 5/17/23. All present Board members approved. The motion carried 5-0.

- b. Phone System Failure/Replacement Proposal
 - i. Motion made by Baker: second by Moeggenborg: to approve the new contract with Mercury Telecom for the 84 month plan at \$196.50/month. All present Board members approved. The motion carried 5-0.
 - c. Community Clean Up Report
 - i. Discussion of paying \$2,276.93 for 14.67 tons of refuse.
 - d. Purchase of Changing Tables
 - i. Motion made by Best: second by Baker: to approve the purchase of two changing tables for the restrooms. All present Board members approved. The motion carried 5-0.
 - e. MML Insurance – HR Policy Updates
 - i. Motion made by Moeggenborg: second by Baker: to approve the \$2,000 cap to pay Fahey to rewrite HR policies. All present Board members approved. The motion carried 5-0.
- 10) Extended Public Comment:
- a. None.
- 11) Announcements and Upcoming Meetings
- a. Board Meeting: June 20, 2023, at 7 PM
- 12) Adjournment
- a. Motion made by Baker: second by Whitmore: to adjourn the meeting at 7:32PM. All present Board members approved. The motion carried 5-0.

Submitted by: Andi Whitmore,
Clerk