

Pine River Township 2024 Budget



GL Number	Description	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
--- Estimated Revenue ---				
101-000-401.000	CAPITAL PROJECT FUND	0	0	0
101-000-403.000	CURRENT PROPERTY TAXES	143,000	146,000	140,000
101-000-404.000	FIRE & RESCUE TAX COLLECTIONS	0	0	0
101-000-405.000	IFT & CFT TAXES	0	700	1,000
101-000-406.000	425 PROPERTY TAXES	10,000	10,000	10,000
101-000-423.000	OTHER TAXES	1,000	1,000	1,000
101-000-425.000	SPECIAL ASSESSMENT - SMITH ROAD	0		
101-000-426.000	SPECIAL ASSESSMENTS - CHEESMAN ROAD	0	0	0
101-000-427.000	SPECIAL ASSESSMENT-JACKSON/WINANS	0	0	0
101-000-428.000	SPECIAL ASSESSMENT - MADISON ROAD	0	0	0
101-000-433.000	DELINQUENT PERSONAL PROPERTY TAXES	0	0	0
101-000-445.000	PENALTIES & INTEREST ON TAXES	750	250	750
101-000-476.000	LICENSES AND PERMITS	3,500	4,000	4,000
101-000-478.000	CABLE FRANCHISE	14,000	14,000	14,000
101-000-574.000	STATE REVENUE SHARING	200,615	210,000	256,389
101-000-575.000	PPT REIMBURSEMENT	0	3,000	4,500
101-000-607.000	ADMINISTRATIVE FEE	45,000	47,000	54,000
101-000-608.000	SUMMER TAX COLLECTION FEE	3,800	0	0
101-000-654.000	LAND DIVISION FEES	500	1,000	1,000
101-000-662.000	INTEREST FROM SPECIAL ASSESSMENTS	0	0	0
101-000-664.000	INTEREST INCOME	1,000	200	6,500
101-000-668.000	HALL RENTAL INCOME	0	5,000	8,000
101-000-678.000	CONTRIBUTIONS	0	0	0
101-000-693.000	BETHANY RENT/WAGE REIMBURSEMENT (OLD)	0	0	0
101-000-693.001	BETHANY RENT/WAGE REIMBURSEMENT	3,800	3,800	4,200
101-000-693.002	ARCADA RENT/WAGE REIMBURSEMENT	3,800	3,800	4,200
101-000-694.000	MISCELLANEOUS INCOME	4,500	7,000	8,000
101-000-695.000	FIRE AND AMBULANCE RUNS	0	0	0
Total Estimated Revenue:		435,265	456,750	517,539

GL Number	Description	2021-2022	2022-2023	2023-2024
		Budget	Budget	Budget
--- Appropriations ---				
Township Board				
101-101-702.000	ELECTED SALARIES & WAGES	5,960	6,260	6,600
101-101-702.010	BOTH TRUSTEES	0	0	0
101-101-702.011	NON-ELECTED SALARY & WAGES	22,166	28,577	31,890
101-101-702.012	BILLING/ACCOUNT CLERK	0	0	0
101-101-702.013	BLIGHT OFFICER	0	0	0
101-101-702.200	LONGEVITY OFFICE PROF/ACCT CLERK/BLGHT	0	0	0
101-101-710.000	PENSION EXPENSE	5,161	5,320	5,700
101-101-715.000	FICA/MEDICARE	5,986	6,960	7,513
101-101-727.000	OFFICE SUPPLIES	3,500	3,000	3,000
101-101-730.000	POSTAGE	2,800	2,800	4,000
101-101-801.000	PROFESSIONAL & CONTRACTED SERVICES	1,500	1,500	1,500
101-101-801.001	LEGAL FEES	9,000	12,000	20,000
101-101-801.002	MTA MEMBERSHIP	4,000	4,500	5,200
101-101-801.003	SOFTWARE/COMPUTER SUPPORT	7,500	12,000	13,000
101-101-801.004	WEBSITE HOSTING	500	1,500	1,750
101-101-801.005	OFFSITE DATA STORAGE/BACKUP SYSTEM	500	500	500
101-101-801.006	MICHIGAN MUNICIPAL LEAGUE DUES	200	200	200
101-101-801.007	INTERNET	1,600	1,600	2,000
101-101-801.008	MI RURAL WATER ASSOC. DUES	0	0	0
101-101-801.009	GRATIOT CO. MI. TWN. ASSOC. MBRSHIP	100	100	100
101-101-801.010	MAGNET (DRUG ENFORCEMENT TEAM)	2,300	2,300	2,400
101-101-910.000	INSURANCE & BONDS	850	800	800
101-101-955.000	BANK FEES	600	650	650
101-101-956.000	MISCELLANEOUS	4,500	1,000	2,500
101-101-957.000	CONFERENCES & WORKSHOPS	3,000	3,000	3,500
101-101-958.000	LIBRARIES	0	0	0
			94,567	112,803

GL Number	Description	2021-2022	2022-2023	2023-2024
		Budget	Budget	Budget
Supervisor				
101-171-702.000	ELECTED SALARIES & WAGES	20,500	21,525	22,600
101-171-703.000	SALARY & WAGES- DEPUTY	0	0	0
101-171-860.000	MILEAGE	400	400	800
101-171-956.000	MISCELLANEOUS	250	250	250
			22,175	23,650
Elections				
101-191-702.000	ELECTED SALARIES & WAGES (OLD)	0	0	0
101-191-702.011	NON-ELECTED SALARIES & WAGES	2,200	6,576	7,450
101-191-727.000	OFFICE SUPPLIES	900	250	2,500
101-191-730.000	POSTAGE	700	4,500	4,500
101-191-801.000	PROFESSIONAL & CONTRACTED SERVICES	500	650	1,000
101-191-860.000	MILEAGE	150	100	200
101-191-900.000	PUBLISHING & PRINTING	250	250	300
101-191-956.000	MISCELLANEOUS	1,100	500	750
101-191-977.000	EQUIPMENT	400	350	300
			13,176	17,000
Assessing				
101-209-702.000	ELECTED SALARIES & WAGES		0	0
101-209-702.011	NON-ELECTED SALARY & WAGES	30,360	31,878	31,900
101-209-702.200	LONGEVITY	0	0	1,595
101-209-860.000	MILEAGE	400	400	400
101-209-900.000	PUBLISHING & PRINTING	0	0	0
101-209-905.000	TAX PRINTING	0	0	0
101-209-956.000	MISCELLANEOUS	0	0	0
			32,278	33,895

GL Number	Description	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Clerk				
101-215-702.000	ELECTED SALARIES & WAGES	20,500	21,525	22,600
101-215-703.000	SALARY & WAGES- DEPUTY	1,600	1,600	1,600
101-215-801.000	PROFESSIONAL & CONTRACTED SERVICES	0	0	0
101-215-801.012	PAYROLL	2,000	2,000	2,000
101-215-801.013	ANNUAL AUDIT	5,500	0	6,000
101-215-860.000	MILEAGE	250	400	400
101-215-900.000	PUBLISHING & PRINTING	250	500	500
101-215-956.000	MISCELLANEOUS	250	250	250
			26,275	33,350
Board of Review				
101-247-702.000	SALARIES AND WAGES	0	0	0
101-247-702.011	NON-ELECTED SALARY & WAGES	2,925	3,420	3,420
			3,420	3,420
Treasurer				
101-253-702.000	SALARIES AND WAGES	20,500	21,525	22,600
101-253-703.000	SALARY & WAGES- DEPUTY	1,600	1,600	1,600
101-253-860.000	MILEAGE	250	400	400
101-253-956.000	MISCELLANEOUS	250	250	250
			23,775	24,850

GL Number	Description	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Building and Grounds				
101-265-702.000	ELECTED SALARIES & WAGES	0	0	0
101-265-702.011	NON-ELECTED SALARY/WAGES (JANI/LAWN)	5,013	5,681	6,185
101-265-702.016	CUSTODIAN WAGES	0	0	0
101-265-702.017	LAWN CARE WAGES	0	0	0
101-265-702.200	LONGEVITY	0	0	0
101-265-776.000	SUPPLIES	1,200	1,200	2,000
101-265-801.000	PROFESSIONAL & CONTRACTED SERVICES	3,000	2,500	5,000
101-265-801.020	SNOW REMOVAL CONTRACTOR	1,800	1,000	1,500
101-265-910.000	INSURANCE & BONDS	10,000	13,000	13,000
101-265-920.000	UTILITIES	8,500	10,000	10,000
101-265-932.000	BUILDING REPAIR & MAINTENANCE	4,000	4,000	4,000
101-265-956.000	MISCELLANEOUS	200	200	200
101-265-971.904	ASPHALT MAINTENANCE	0	0	0
101-265-975.000	CAPITAL OUTLAY - BUILDING	0	0	50,000
101-265-977.000	CAPITAL OUTLAY - EQUIPMENT	4,000	4,000	20,000
101-265-978.000	EQUIPMENT REPAIR & MAINTENANCE	1,500	1,500	4,000
101-265-979.000	BUILDING - FURNISHINGS	0	0	5,000
101-265-988.000	HALL RENTAL DAMAGES	0	0	0
			43,081	120,885
Cemetery				
101-276-702.000	ELECTED SALARIES & WAGES	0	0	0
101-276-702.011	NON-ELECTED SALARY & WAGES (SEXTON)	2,195	2,485	2,485
101-276-702.200	LONGEVITY	0	0	0
101-276-776.000	SUPPLIES	500	500	500
101-276-801.000	PROFESSIONAL & CONTRACTED SERVICES	1,000	1,000	1,000
101-276-930.000	REPAIR & MAINTENANCE	1,500	1,500	5,000
101-276-956.000	MISCELLANEOUS	250	250	250
101-276-960.000	BUILDING & SUPPLIES	0	0	0
			5,735	9,235
Drains at Large				
101-445-969.000	DRAINS AT LARGE	550	1,000	1,000
			1,000	1,000

GL Number	Description	2021-2022 Budget	2022-2023 Budget	2023-2024 Budget
Road Commission				
101-446-971.000	ROADS MISC.	0	0	0
101-446-971.901	CHLORIDE DUST CONTROL	19,500	21,000	22,900
101-446-971.902	GRAVEL FOR ROADS	66,400	85,000	74,010
101-446-971.903	ANNUAL MAINTENANCE	3,350	3,350	3,350
101-446-971.904	ASPHALT MAINTENANCE	0	0	0
101-446-971.905	CULVERT REPAIR/REPLACEMENT	0	0	0
101-446-971.906	CHIP SEAL/FOG SEAL	5,075	17,280	0
			126,630	100,260
Street Lighting				
101-450-920.000	UTILITIES	1,600	2,500	2,500
			2,500	2,500
Rubbish (Non-Curbside)				
101-528-801	PROFESSIONAL & CONTRACTED SERVICES		20,000	20,000
			20,000	20,000
Planning and Zoning				
101-805-702.000	ELECTED SALARIES & WAGES	0	0	0
101-805-702.011	NON-ELECTED SALARY & WAGES	4,525	5,175	5,175
101-805-702.200	LONGEVITY	0	0	0
101-805-801.000	PROFESSIONAL & CONTRACTED SERVICES	3,000	5,000	5,000
101-805-801.200	GREATER GRATIOT DEVELOPMENT	0	0	0
101-805-801.201	GIS FEES	1,550	1,600	1,800
101-805-801.202	AIRPORT AUTHORITY MEMBERSHIP	0	0	0
101-805-860.000	MILEAGE	250	250	250
101-805-900.000	PUBLISHING & PRINTING	300	300	600
101-805-956.000	Miscellaneous	0	0	0
101-805-957.000	CONFERENCES & WORKSHOPS	1,000	1,000	1,000
			13,325	13,825
Total Revenues:			456,750	517,539
Total Expenses:			428,477	516,673

2024 Pine River Twp Fee Schedule

	2022	2023	2024
St. Louis & Alma Sewer			
St. Louis Sewer REU	\$32.00	\$32.00	\$33.00
St. Louis Sewer Tap Fee (per REU)	\$2,650.00	\$2,650.00	\$2,650.00
St. Louis Sewer (Indirect Connect)	\$900.00	\$900.00	\$900.00
Alma Sewer REU	\$28.00	\$28.00	\$30.00
Alma Sewer Tap Fee (per REU)	\$1,950.00	\$1,950.00	\$1,950.00
Alma Sewer Tap (Indirect Connect)	\$400.00	\$400.00	\$400.00
Alma Water-Alger-Cheeseman (Capital Recovery Fee)	\$4,000.00	\$4,000.00	\$4,000.00
Hall Rental			
Daily Hall Rental (priority Fri, Sat, Sun, and Holidays)	\$200.00	\$200.00	\$225.00
Two Hour Hall Rental Mon - Thur (others if available)	\$40.00	\$40.00	\$40.00
Four Hour Hall Rental Mon-Thur	\$50.00	\$50.00	\$50.00
Zoning and Blight			
Zoning Permit (Residential)	\$75.00	\$75.00	\$80.00
Zoning Permit (Residential) - Failure to pre-apply	\$300.00	\$300.00	\$320.00
Zoning Permit (Non-Residential)	\$150.00	\$150.00	\$160.00
Zoning Permit (Non-Residential) - Failure to pre-apply	\$600.00	\$600.00	\$640.00
Special Use Permit	\$400.00	\$400.00	\$500.00
Site Plan Review (other than reg. sched. mtg)	\$400.00	\$400.00	\$500.00
Request for Rezoning	\$400.00	\$400.00	\$500.00
Land Division (per split)	\$250.00	\$250.00	\$275.00
Zoning Board of Appeals	\$400.00	\$400.00	\$500.00
Zoning Civil Infraction (per day)	\$500.00	\$500.00	\$500.00
Blight Civil Infraction (per day)	\$500.00	\$500.00	\$500.00
Civil Infraction Fine- 1st Offense	\$100.00	\$100.00	\$100.00
Civil Infraction Fine- 2nd Offense	\$250.00	\$250.00	\$250.00
Civil Infraction Fine- 3rd Offense	\$500.00	\$500.00	\$500.00
Cemetery			
a.) 4 adjacent sites	\$400.00	\$400.00	\$500.00
b.) 2 adjacent sites	\$200.00	\$200.00	\$250.00
c.) Non-resident rate 4 adjacent sites	\$400.00	\$400.00	\$500.00
d.) Non-resident rate 2 adjacent sites	\$200.00	\$200.00	\$250.00
Trash Bag-Tags			
Granger bag-tag (residents 65 & over)		\$3.00	\$3.00
Reimbursement			
Mileage Reimbursement (per mile)	\$0.560	\$0.585	\$0.655
Meal Reimbursement - Breakfast	\$14.00	\$16.00	\$20.00
Meal Reimbursement - Lunch	\$20.00	\$22.00	\$25.00
Meal Reimbursement - Dinner	\$32.00	\$34.00	\$40.00
Hotel Accomodations - Receipt Required	n/a	n/a	n/a
Extra Meeting Per Diem	\$75.00	\$75.00	\$75.00
Office			
Photocopy Charge (8 1/2 x 11)	\$0.25	\$0.25	\$0.25
Photocopy Charge (8 1/2 x 14)	\$0.30	\$0.30	\$0.30
Zoning Book	n/a	n/a	n/a
Non-Sufficient Check Charge	\$35.00	\$35.00	\$35.00
Fire and/or Rescue Run (non-resident)			
Fire and/or Rescue Run (non-resident)	\$500.00	\$500.00	\$500.00

General Appropriations Act

A Resolution to Establish a General Appropriations Act for the Township of Pine River; to define the powers and duties of the Pine River Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Pine River Township resolves:

SECTION 1: TITLE

This resolution shall be known as the Pine River Township General Appropriations Act.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in the Morning Sun on Monday, March 13, 2023 and a public hearing on the proposed budget was held on Tuesday, March 21, 2023.

SECTION 5: ESTIMATED REVENUES

Estimated township general fund revenues for the fiscal year 2024 including an allocated millage of one mill and various miscellaneous revenues shall total \$517,539. A dedicated rate of 1 mill for fire and rescue protection will generate approximately \$161,142.

SECTION 6: MILLAGE LEVY

The Pine River Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township

upon the current tax roll an amount equal to one mill, as authorized under state law, in addition to a voter approved millage dedicated to covering the costs of fire and rescue services in the Township, levied at one additional mill.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2024 for the various township cost centers are as follows:

101	Township Board	\$112,803.00
171	Supervisor	23,650.00
191	Elections	17,000.00
209	Assessing	33,895.00
215	Clerk	33,350.00
247	Board of Review	3,420.00
253	Treasurer	24,850.00
265	Buildings and Grounds	120,885.00
276	Cemetery	9,235.00
445	Drains at Large	1,000.00
446	Road Commission	100,260.00
450	Street Lighting	2,500.00
528	Rubbish (Non-Curbside)	20,000.00
805	Planning & Zoning	<u>13,825.00</u>
	TOTAL:	\$516,673.00

SECTION 8: DESIGNATED FUNDS

The following projects and funds are designated to their specific use:

Road Improvement Fund	\$500,000.00
Township Hall Improvements	\$200,000.00
Water/Sewer Development	\$200,000.00
Cemetery Improvements	\$25,000.00

SECTION 9: ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Pine River Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

SECTION 10: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Pine River Township adopts the 2024 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 11: APPROPRIATION IS NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$2,000 or 15% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operation, including, but not limited to:

1. A summary statement of the actual financial condition of the general fund at the end of the previous month;
2. A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;
3. A detailed list of:

- a. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenues estimated resulting from collection experience to date.
- b. For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revision in the estimate of expenditures.

SECTION 14: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief Administrative Officer shall present to the township board recommendation to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: VIOLATIONS OF THE ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official or employee to disciplinary action as outlined in P.A. 621.

SECTION 17: BOARD ADOPTION

Motion made by _____ supported by _____, to adopt the foregoing resolution. Roll call vote is as follows:

Voting YES: _____

Voting NO: _____

Absent: _____

The Supervisor declared the motion carried and the resolution duly adopted on the 21st day of March 2023.

Andi Whitmore, Clerk

Pine River Township

2024 Fire Fund Budget Estimate

Revenues

For 2024, Pine River Township Fire Millage is generated based on a levy of 1.00 mill for real and personal property. \$161,142,003 generates \$161,142 for fire.

Expenditures

St. Louis Area Fire Dept	\$76,500	
Alma Fire Dept	\$91,000	
Sumner-Seville Rescue	\$11,500	
	\$179,000	
Total Expenditures	\$179,000	
Designated funds for future fire capital purchases:		\$130,000
Projected Fund Balance 3/31/2023	\$150,000	
Estimated Revenues	\$161,142	
Estimated Expenditures	(\$179,000)	
Designated Funds	\$0	
Estimated unbudgeted cash	\$2,142	

Pine River Township Fire Fund Millage Rate Fiscal Year 2024

A RESOLUTION TO ESTABLISH THE MILLAGE RATE FOR FIRE AND EMERGENCY SERVICES FOR FISCAL YEAR 2024

The following Resolution was offered by _____ and supported by _____.

WHEREAS, the Board of Trustees of Pine River Township, by virtue of previous board action, has assumed the obligation of establishing the millage rate to cover in their entirety the costs of providing fire and emergency services to township residents, and

WHEREAS, this rate must be established before the commencement of each new fiscal year, and

WHEREAS, after timely notification of such in the Morning Sun, a newspaper of general circulation within the township, a mandatory public hearing on the subject was held at the Township Hall on Tuesday, March 21, 2023 at 7:00 pm;

NOW THEREFORE, BE IT RESOLVED:

1. The voter approved millage rate for Fiscal Year 2024 is established at **1.00 mills.**
2. As required by state legislation, this rate will be collected against **the taxable value** of all property located within Pine River Township. The taxable value is currently estimated at \$161,142,003.

This resolution was presented to the Board of Trustees at a regular meeting, held at 7:00 p.m. on Tuesday, March 21, 2023 at the Township Hall, 1495 W Monroe Rd, Saint Louis, Michigan with the following results:

Voting YES: _____

Voting NO: _____

Absent: _____

Andi Whitmore, Clerk

2022 Tax Year

Taxpayer	Taxes Paid
1 DTE Electric Company	<u>\$1,570,099</u>
2 METC Begole & Luce	\$ 352,015
3 Consumers Energy	\$ 334,823
4 Walmart	\$ 190,206
5 Garr Tool	\$ 165,011
6 BB Alma Realty (Betten-Baker)	\$ 67,855
7 Blarney Castle Oil	\$ 43,348
8 MiniMac Storage	\$ 33,248
9 Meijer	\$ 33,186
10 Wolohan Realty	\$ 32,596
11 Gratiot Legend	\$ 30,371
12 HGMJ (Alma Chrysler)	\$ 30,279
13 Alma Auto Park (Alma Ford)	\$ 28,417
14 PCI of Alma	\$ 28,333
15 Greenstone Farm Credit	\$ 28,103
16 Bebow Bros	\$ 27,304
17 Pro-Build	\$ 27,009
18 Speedway	\$ 26,052
19 Courter Trust	\$ 25,403
20 Scotsdale	<u>\$ 24,262</u>
Taxpayer 2 thru 20 totals:	<u>\$1,527,821</u>