

# PINE RIVER TOWNSHIP

Gratiot County, Michigan

**February 21, 2023**

## **Agenda**

1. Call to Order
2. Pledge to the Flag
3. Roll Call
4. Brief Public Comments (3 Minutes)
5. Approval of Agenda
6. Approval of Minutes
  - a. January 17, 2023
7. Approval to Pay Bills
8. Reports by Boards, Committees & Agents
  - a. Treasurer's Report
  - b. Budget Report
  - c. Zoning & Blight Report
  - d. Assessor's Report
  - e. Fire Board Report
9. Business before the Board
  - a. Establish Board of Review Dates-March 13<sup>th</sup> (3 p.m.-9 p.m.) & 14<sup>th</sup> (9 a.m.- 3 p.m.)
  - b. Establish Public Hearing Date for Budget- March 21, 2023
  - c. PA-116 Adjustments-Solar Projects
  - d. Amend Resolution 2023-01 Adopting Poverty Exemption Guidelines
  - e. Township Hall Animal Policy
10. Announcements and Upcoming Meetings
  - a. Next Board Meeting – March 21,2023
11. Adjournment

**MINUTES OF THE PINE RIVER TOWNSHIP BOARD MONTHLY  
MEETING  
FEBRUARY 21, 2023**

- 1) The regular monthly meeting of the Pine River Township Board was called to order at 7:00PM by Supervisor Beeson at the Township Hall.
- 2) Pledge the flag: The Board and the Public said the Pledge to the flag.
- 3) Roll Call: Best: present; Moeggenborg: present; Beeson: present; Baker: present. Whitmore: present. (5) Board members present, (0) absent.  
Guests: None
- 4) Public Comments
  - a. None
- 5) Approve the Agenda:
  - a. Motion made by Best: second by Moeggenborg: to approve the agenda as presented. All present Board members approved. The motion carried 5-0.
- 6) Approve the Minutes:
  - a. Motion made by Best: second by Moeggenborg: to approve the Minutes of the regular meeting from January 17, 2023. All present Board members approved. The motion carried 5-0.
- 7) Approval to Pay Bills:
  - a. Motion made by Moeggenborg: second by Baker: to approve the payment of bills as presented in the amount of \$26,674.33. All present Board members approved. The motion carried 5-0.
- 8) Reports by Boards, Committees, and Agents
  - a. Treasurer's Report – Discussion: Board reviewed, bank reconciliations have been received and reviewed by all present. Placed on file.
  - b. Budget Report – Discussion: report placed on file.
  - c. Zoning and Blight Officer – Discussion: report placed on file.
  - d. Assessor Report – assessment notices are being finished up to be sent out this week
  - e. Fire Services – working on bids for Alma truck
- 9) Business before the Board
  - a. Establish Board of Review Dates – March 13<sup>th</sup> (3PM-9PM) and March 14<sup>th</sup> (9AM-3PM)
    - i. Motion made by Moeggenborg: second by Best: to approve the dates for the March 2023 Board of Review meetings. All present Board members approved. The motion carried 5-0.

- b. Establish Public Hearing Date for Budget – March 21, 2023
  - i. Motion made by Best: second by Baker: to approve the Public Hearing Date for Budget on March 21, 2023. All present Board members approved. The motion carried 5-0.
- c. PA-116 Adjustments – Solar Projects
  - i. Motion made by Moeggenborg: second by Best: to approve the solar applications for Bebow/Hollabaugh. All present Board members approved. The motion carried 5-0.
- d. Amend Resolution 2023-01 – Adopting Poverty Exemption Guidelines
  - i. Motion made by Baker: second by Moeggenborg: to support amendment of Resolution 2023-01. Roll Call vote: Best: yes; Moeggenborg: yes; Beeson: yes; Whitmore: yes; Baker: yes. All present Board members approved. The motion carried 5-0.
- e. Township Hall Animal Policy
  - i. Motion made by Best: second by Baker: to deny any non-service animal entry to Township Hall buildings. All present Board members approved. The motion carried 5-0.

10) Extended Public Comment:

- a. None.

11) Announcements and Upcoming Meetings

- a. Board Meeting: March 21, 2023, at 7 PM

12) Adjournment

- a. Motion made by Whitmore: second by Baker: to adjourn the meeting at 7:38PM. All present Board members approved. The motion carried 5-0.

Submitted by: Andi Whitmore,  
Clerk

**PINE RIVER TOWNSHIP, GRATIOT COUNTY**

**RESOLUTON ADOPTING POVERTY EXEMPTION GUIDLEINES**

**RESOLUTION NO. 2023-01**

At a duly scheduled meeting of the Township Board of Pine River Township, Gratiot County, Michigan, held at the Township Hall, 1495 W. Monroe Rd., St. Louis, MI 48880 on the 21st day of February 2023, at 7:00 p.m.

PRESENT: Best, Moeggenborg, Beeson, Whitmore, Baker

ABSENT: None

The following resolution was offered by Baker and supported by Moeggenborg.

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the Pine River Township Board; and

**WHEREAS**, the principle residence of persons, who the Supervisor/Assessor and Board of Review determines by reasons of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL211.7u); and

**WHEREAS**, pursuant to PA 390, 1994, Pine River Township, Gratiot County, Michigan adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all of the following on an annual basis:

- 1) Be an owner or and occupy as a homestead property for which an exemption is requested.
- 2) File Form 5737 Application for MCL 211.7u Poverty Exemption.
- 3) File Form 5739 Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty.
- 4) File all required additional documentation (such as federal/state income tax returns, including any property tax credit returns filed in the immediately preceding year or in the current year, with the supervisor or board of review.
- 5) Produce a valid drivers' license or other form of identification if requested.
- 6) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 7) Meet the federal poverty income standards as defined annually by the United States Office of Management and Budget.
- 8) The application for an exemption shall be filed after January 1, but before the day prior to the last day of the board of review.
- 9) The property in question contains enough acreage that at least one or more buildable lots could be split from the main parcel under the land division act, the township will count

the value of any additional parcel that could be split when calculating the applicant's total assets.

- 10) Total assets shall not be more than ~~\$2,000~~ \$30,000.00. \*Amended on 2/21/2023
- 11) Fixed assets shall be limited to one house and one vehicle for the claimant and no house and one vehicle for each adult person residing with claimant.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

**Federal Poverty Guidelines for 2023 Assessments**

Size of Family Unit	Poverty Guidelines
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
For each additional Person	\$4,720

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.


ADOPTED.

YEAS: Best, Moeggenborg, Beeson, Whitmore, Baker

NAYS: None

ABSENT/ABSTAIN: None

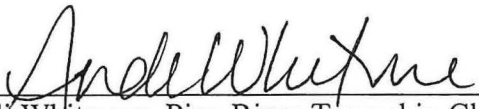
**RESOLUTION DECLARED ADOPTED**

  
\_\_\_\_\_  
Keyin Beeson, Pine River Township Supervisor

**CERTIFICATION**

STATE OF MICHIGAN    )  
                                     ) ss  
COUNTY OF GRATIOT    )

I, the undersigned, the duly qualified and acting Clerk of the Township of Pine River, Gratiot County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a duly scheduled meeting of the Township Board on the 21<sup>st</sup> day of February 2023.



\_\_\_\_\_  
Andi Whitmore, Pine River Township Clerk