

PINE RIVER TOWNSHIP

2022

ANNUAL BUDGET

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
--- Estimated Revenue ---				
101-000-401.000	CAPITAL PROJECT FUND	0.00	0.00	0.00
101-000-403.000	CURRENT PROPERTY TAXES	124,000.00	147,732.00	143,000.00
101-000-404.000	FIRE & RESCUE TAX COLLECTIONS	0.00	0.00	0.00
101-000-405.000	IFT & CFT TAXES	0.00	0.00	0.00
101-000-406.000	425 PROPERTY TAXES	10,000.00	10,000.00	10,000.00
101-000-423.000	OTHER TAXES	1,000.00	1,000.00	1,000.00
101-000-425.000	SPECIAL ASSESSMENT - SMITH ROAD	0.00	0.00	0.00
101-000-426.000	SPECIAL ASSESSMENTS - CHEESMAN ROAD	0.00	0.00	0.00
101-000-427.000	SPECIAL ASSESSMENT-JACKSON/WINANS	0.00	0.00	0.00
101-000-428.000	SPECIAL ASSESSMENT - MADISON ROAD	0.00	0.00	0.00
101-000-433.000	DELINQUENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00
101-000-445.000	PENALTIES & INTEREST ON TAXES	750.00	750.00	750.00
101-000-476.000	LICENSES AND PERMITS	3,500.00	4,000.00	3,500.00
101-000-478.000	CABLE FRANCHISE	15,000.00	12,000.00	14,000.00
101-000-574.000	STATE REVENUE SHARING	198,711.00	208,786.00	200,615.00
101-000-575.000	PPT REIMBURSEMENT	0.00	0.00	0.00
101-000-607.000	ADMINISTRATIVE FEE	34,000.00	40,000.00	45,000.00
101-000-608.000	SUMMER TAX COLLECTION FEE	3,800.00	3,800.00	3,800.00
101-000-654.000	LAND DIVISION FEES	1,500.00	500.00	500.00
101-000-662.000	INTEREST FROM SPECIAL ASSESSMENTS	0.00	0.00	0.00
101-000-664.000	INTEREST INCOME	2,500.00	2,500.00	1,000.00
101-000-668.000	HALL RENTAL INCOME	5,000.00	6,000.00	0.00
101-000-678.000	CONTRIBUTIONS	0.00	0.00	0.00
101-000-693.000	BETHANY RENT/WAGE REIMBURSEMENT (OLD)	0.00	0.00	0.00
101-000-693.001	BETHANY RENT/WAGE REIMBURSEMENT	3,900.00	3,800.00	3,800.00
101-000-693.002	ARCADA RENT/WAGE REIMBURSEMENT	3,900.00	3,800.00	3,800.00
101-000-694.000	MISCELLANEOUS INCOME	4,500.00	4,500.00	4,500.00
101-000-695.000	FIRE AND AMBULANCE RUNS	0.00	0.00	0.00
Total Estimated Revenue:		412,061.00	449,168.00	435,265.00

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
--- Appropriations ---				
Township Board				
101-101-702.000	ELECTED SALARIES & WAGES	5,362.00	5,650.00	5,960.00
101-101-702.010	BOTH TRUSTEES	0.00	0.00	0.00
101-101-702.011	NON-ELECTED SALARY & WAGES	18,458.00	20,621.00	22,166.00
101-101-702.012	BILLING/ACCOUNT CLERK	0.00	0.00	0.00
101-101-702.013	BLIGHT OFFICER	0.00	2,531.00	0.00
101-101-702.200	LONGEVITY OFFICE PROF/ACCT CLERK/BLGHT	0.00	0.00	0.00
101-101-710.000	PENSION EXPENSE	4,660.00	4,907.00	5,161.00
101-101-715.000	FICA/MEDICARE	5,512.00	5,789.00	5,986.00
101-101-727.000	OFFICE SUPPLIES	3,500.00	3,500.00	3,500.00
101-101-730.000	POSTAGE	2,500.00	2,500.00	2,800.00
101-101-801.000	PROFESSIONAL & CONTRACTED SERVICES	1,800.00	1,500.00	1,500.00
101-101-801.001	LEGAL FEES	8,000.00	9,000.00	9,000.00
101-101-801.002	MTA MEMBERSHIP	1,750.00	1,800.00	4,000.00
101-101-801.003	SOFTWARE/COMPUTER SUPPORT	6,500.00	6,500.00	7,500.00
101-101-801.004	WEBSITE HOSTING	500.00	500.00	500.00
101-101-801.005	OFFSITE DATA STORAGE/BACKUP SYSTEM	500.00	500.00	500.00
101-101-801.006	MICHIGAN MUNICIPAL LEAGUE DUES	200.00	200.00	200.00
101-101-801.007	INTERNET	1,600.00	1,600.00	1,600.00
101-101-801.008	MI RURAL WATER ASSOC. DUES	0.00	0.00	0.00
101-101-801.009	GRATIOT CO. MI. TWN. ASSOC. MBRSHIP	100.00	100.00	100.00
101-101-801.010	MAGNET (DRUG ENFORCEMENT TEAM)	2,300.00	2,300.00	2,300.00
101-101-910.000	INSURANCE & BONDS	850.00	850.00	850.00
101-101-955.000	BANK FEES	600.00	600.00	600.00
101-101-956.000	MISCELLANEOUS	1,600.00	3,000.00	4,500.00
101-101-957.000	CONFERENCES & WORKSHOPS	3,000.00	3,000.00	3,000.00
101-101-958.000	LIBRARIES	0.00	0.00	0.00
				81,723.00
Supervisor				
101-171-702.000	ELECTED SALARIES & WAGES	18,510.00	19,500.00	20,500.00

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
101-171-703.000	SALARY & WAGES- DEPUTY	0.00	0.00	0.00
101-171-860.000	MILEAGE	400.00	400.00	400.00
101-171-956.000	MISCELLANEOUS	250.00	250.00	250.00
				21,150.00

Elections

101-191-702.000	ELECTED SALARIES & WAGES (OLD)	0.00	0.00	0.00
101-191-702.011	NON-ELECTED SALARIES & WAGES	500.00	4,400.00	2,200.00
101-191-727.000	OFFICE SUPPLIES	1,000.00	1,000.00	900.00
101-191-730.000	POSTAGE	500.00	2,000.00	700.00
101-191-801.000	PROFESSIONAL & CONTRACTED SERVICES	500.00	500.00	500.00
101-191-860.000	MILEAGE	150.00	150.00	150.00
101-191-900.000	PUBLISHING & PRINTING	250.00	250.00	250.00
101-191-956.000	MISCELLANEOUS	300.00	300.00	1,100.00
101-191-977.000	EQUIPMENT	250.00	400.00	400.00
				6,200.00

Assessing

101-209-702.000	ELECTED SALARIES & WAGES	0.00	0.00	
101-209-702.011	NON-ELECTED SALARY & WAGES	27,578.00	29,054.00	30,360.00
101-209-702.200	LONGEVITY	0.00	0.00	
101-209-860.000	MILEAGE	400.00	400.00	400.00
101-209-900.000	PUBLISHING & PRINTING	0.00	0.00	
101-209-905.000	TAX PRINTING	0.00	0.00	
101-209-956.000	MISCELLANEOUS	0.00	0.00	
				30,760.00

Clerk

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
101-215-702.000	ELECTED SALARIES & WAGES	18,510.00	19,500.00	20,500.00
101-215-703.000	SALARY & WAGES- DEPUTY	1,600.00	1,600.00	1,600.00
101-215-801.000	PROFESSIONAL & CONTRACTED SERVICES	0.00	0.00	0.00
101-215-801.012	PAYROLL	2,000.00	2,000.00	2,000.00
101-215-801.013	ANNUAL AUDIT	5,000.00	0.00	5,500.00
101-215-860.000	MILEAGE	250.00	250.00	250.00
101-215-900.000	PUBLISHING & PRINTING	200.00	200.00	250.00
101-215-956.000	MISCELLANEOUS	250.00	250.00	250.00
				30,350.00
Board of Review				
101-247-702.000	SALARIES AND WAGES	0.00	0.00	0.00
101-247-702.011	NON-ELECTED SALARY & WAGES	2,205.00	2,925.00	2,925.00
				2,925.00
Treasurer				
101-253-702.000	SALARIES AND WAGES	18,510.00	19,500.00	20,500.00
101-253-703.000	SALARY & WAGES- DEPUTY	1,600.00	1,600.00	1,600.00
101-253-860.000	MILEAGE	250.00	250.00	250.00
101-253-956.000	MISCELLANEOUS	250.00	250.00	250.00
				22,600.00
Building and Grounds				
101-265-702.000	ELECTED SALARIES & WAGES	0.00	0.00	0.00
101-265-702.011	NON-ELECTED SALARY/WAGES (JANI/LAWN)	4,266.00	4,789.00	5,013.00

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
101-265-702.016	CUSTODIAN WAGES	0.00	0.00	0.00
101-265-702.017	LAWN CARE WAGES	0.00	0.00	0.00
101-265-702.200	LONGEVITY	0.00	0.00	0.00
101-265-776.000	SUPPLIES	1,000.00	1,000.00	1,200.00
101-265-801.000	PROFESSIONAL & CONTRACTED SERVICES	3,000.00	3,000.00	3,000.00
101-265-801.020	SNOW REMOVAL CONTRACTOR	1,800.00	1,800.00	1,800.00
101-265-910.000	INSURANCE & BONDS	9,000.00	10,000.00	10,000.00
101-265-920.000	UTILITIES	8,500.00	8,500.00	8,500.00
101-265-932.000	BUILDING REPAIR & MAINTENANCE	4,000.00	4,000.00	4,000.00
101-265-956.000	MISCELLANEOUS	200.00	200.00	200.00
101-265-971.904	ASPHALT MAINTENANCE	0.00	0.00	0.00
101-265-975.000	CAPITAL OUTLAY - BUILDING	34,000.00	34,000.00	0.00
101-265-977.000	CAPITAL OUTLAY - EQUIPMENT	6,000.00	4,000.00	4,000.00
101-265-978.000	EQUIPMENT REPAIR & MAINTENANCE	2,500.00	1,500.00	1,500.00
101-265-979.000	BUILDING - FURNISHINGS	0.00	0.00	0.00
101-265-988.000	HALL RENTAL DAMAGES	0.00	0.00	0.00
				39,213.00
Cemetery				
101-276-702.000	ELECTED SALARIES & WAGES	0.00	0.00	
101-276-702.011	NON-ELECTED SALARY & WAGES (SEXTON)	1,967.00	2,100.00	2,195.00
101-276-702.200	LONGEVITY	0.00	0.00	0.00
101-276-776.000	SUPPLIES	250.00	500.00	500.00
101-276-801.000	PROFESSIONAL & CONTRACTED SERVICES	0.00	0.00	1,000.00
101-276-930.000	REPAIR & MAINTENANCE	2,000.00	2,000.00	1,500.00
101-276-956.000	MISCELLANEOUS	250.00	250.00	250.00
101-276-960.000	BUILDING & SUPPLIES	0.00	0.00	0.00
				5,445.00
Drains at Large				
101-445-969.000	DRAINS AT LARGE	15,000.00	38,100.00	550.00

Road Commission

GL Number	Description	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
101-446-971.000	ROADS MISC.	0.00	0.00	0.00
101-446-971.901	CHLORIDE DUST CONTROL	19,275.00	19,275.00	19,500.00
101-446-971.902	GRAVEL FOR ROADS	50,200.00	48,000.00	66,400.00
101-446-971.903	ANNUAL MAINTENANCE	3,350.00	3,350.00	3,350.00
101-446-971.904	ASPHALT MAINTENANCE	63,450.00		0.00
101-446-971.905	CULVERT REPAIR/REPLACEMENT		23,900.00	0.00
101-446-971.906	CHIP SEAL/FOG SEAL		31,855.00	5,075.00
				94,325.00
Street Lighting				
101-450-920.000	UTILITIES	1,600.00	1,600.00	1,600.00
Planning and Zoning				
101-805-702.000	ELECTED SALARIES & WAGES	0.00	0.00	0.00
101-805-702.011	NON-ELECTED SALARY & WAGES	3,501.00	3,725.00	4,525.00
101-805-702.200	LONGEVITY	0.00	0.00	0.00
101-805-801.000	PROFESSIONAL & CONTRACTED SERVICES	3,000.00	3,000.00	3,000.00
101-805-801.200	GREATER GRATIOT DEVELOPMENT	0.00	0.00	0.00
101-805-801.201	GIS FEES	1,500.00	1,550.00	1,550.00
101-805-801.202	AIRPORT AUTHORITY MEMBERSHIP	0.00	0.00	0.00
101-805-860.000	MILEAGE	250.00	250.00	250.00
101-805-900.000	PUBLISHING & PRINTING	0.00	200.00	300.00
101-805-956.000	Miscellaneous	0.00	0.00	0.00
101-805-957.000	CONFERENCES & WORKSHOPS	500.00	1,000.00	1,000.00
				10,625.00
Total Revenues:				435,265.00
Total Expenses:				347,466.00
Net Change:				87,799.00

General Appropriations Act

A Resolution to Establish a General Appropriations Act for the Township of Pine River; to define the powers and duties of the Pine River Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Pine River Township resolves:

SECTION 1: TITLE

This resolution shall be known as the Pine River Township General Appropriations Act.

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

SECTION 3: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412 and 141.413, notice of a public hearing on the proposed budget was published in the Morning Sun on Friday March 12, 2021 and a public hearing on the proposed budget was held on Thursday, March 18, 2021.

SECTION 5: ESTIMATED REVENUES

Estimated township general fund revenues for the fiscal year 2022 including an allocated millage of one mill and various miscellaneous revenues shall total \$435,265. A dedicated rate of 1 mill for fire and rescue protection will generate approximately \$159,840.

SECTION 6: MILLAGE LEVY

The Pine River Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township

upon the current tax roll an amount equal to one mill, as authorized under state law, in addition to a voter approved millage dedicated to covering the costs of fire and rescue services in the Township, levied at one additional mill.

SECTION 7: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2021 for the various township cost centers are as follows:

101	Township Board	\$81,723.00
171	Supervisor	21,150.00
191	Elections	6,200.00
209	Assessing	30,760.00
215	Clerk	30,350.00
247	Board of Review	2,925.00
253	Treasurer	22,600.00
265	Buildings and Grounds	39,213.00
276	Cemetery	5,445.00
445	Drains at Large	550.00
446	Road Commission	94,325.00
450	Street Lighting	1,600.00
805	Planning & Zoning	<u>10,625.00</u>
	TOTAL:	347,466.00

SECTION 8: DESIGNATED FUNDS

The following projects and funds are designated to their specific use:

Road Improvement Fund	\$500,000.00
Water/Sewer Development	\$50,000.00
Cemetery Improvements	\$25,000.00

SECTION 9: ADOPTION OF BUDGET BY REFERENCE

The general fund budget of Pine River Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

SECTION 10: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Pine River Township adopts the 2022 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 11: APPROPRIATION IS NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

SECTION 12: TRANSFER AUTHORITY

The Chief Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$500 or 15% of the appropriation item from which the transfer is to be made, whichever is less. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

SECTION 13: PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operation, including, but not limited to:

1. A summary statement of the actual financial condition of the general fund at the end of the previous month;
2. A summary statement showing the receipts and expenditures and encumbrances for the previous month and for the current fiscal year to the end of the previous month;
3. A detailed list of:

- a. Expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; and any revisions in revenues estimated resulting from collection experience to date.
- b. For each cost center; the amount appropriated; the amount charged to each appropriation in the previous month and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revision in the estimate of expenditures.

SECTION 14: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 15: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief Administrative Officer shall present to the township board recommendation to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 16: VIOLATIONS OF THE ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official or employee to disciplinary action as outlined in P.A. 621.

SECTION 17: BOARD ADOPTION

Motion made by _____ supported by _____, to adopt the foregoing resolution. Roll call vote is as follows:

Voting YES: _____

Voting NO: _____

Absent: _____

The Supervisor declared the motion carried and the resolution duly adopted on the 18th day of March 2021.

Andi Whitmore, Clerk

Pine River Township

2022 Fire Fund Budget Estimate

Revenues

For 2022, Pine River Township Fire Millage is generated based on a levy of 1.00 mills for real and personal property. \$159,840,451 generates \$159,840 for fire.

Expenditures

St. Louis Area Fire Dept	\$79,850	
Alma Fire Dept	\$66,100	
Sumner-Seville Rescue	\$10,700	
	\$156,650	
Total Expenditures	\$156,650	
Designated funds for future fire capital purchases:		\$165,000
Projected Fund Balance 3/31/2019	\$162,735	
Estimated Revenues	\$159,840	
Estimated Expenditures	(\$156,650)	
Designated Funds	\$0	
Estimated unbudgeted cash	\$925	

Fire Fund Millage Rate Fiscal Year 2022

A RESOLUTION TO ESTABLISH THE MILLAGE RATE FOR FIRE AND
EMERGENCY SERVICES FOR FISCAL YEAR 2021

The following Resolution was offered by _____ and supported by

_____.

WHEREAS, the Board of Trustees of Pine River Township, by virtue of previous board action, has assumed the obligation of establishing the millage rate to cover in their entirety the costs of providing fire and emergency services to township residents, and

WHEREAS, this rate must be established before the commencement of each new fiscal year, and

WHEREAS, after timely notification of such in the Morning Sun, a newspaper of general circulation within the township, a mandatory public hearing on the subject was held at the Township Hall on Thursday, March 18, 2021 at 7:00 pm;

NOW THEREFORE, BE IT RESOLVED:

1. The voter approved millage rate for Fiscal Year 2022 is established at **1.00 mills.**
2. As required by state legislation, this rate will be collected against **the taxable value** of all property located within Pine River Township. The taxable value is currently estimated at \$159,840,451.

This resolution was presented to the Board of Trustees at a regular meeting, held at 7:00 p.m. on Thursday, March 18, 2021 at the Township Hall, 1495 W Monroe Rd, Saint Louis, Michigan with the following results:

Voting YES: _____

Voting NO: _____

Absent: _____

Andi Whitmore, Clerk

The Pine River Township Board will hold a public hearing on the proposed township budget for fiscal year 2022 at the Township Hall; 1495 W Monroe Road, Saint Louis, Michigan on March 18, 2021 at 7:00 pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for inspection at the Township Hall during regular business hours. The budget is also available online at www.pinerivertwp.org. The Township Board will also establish the rate of fire millage for the purpose of maintaining fire and fire/rescue operations.

Notice to Morning Sun typesetters:

By law, the **Bold face type** is required as shown above, and by law it shall be typeset at 11 points.